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dall'Unione europea



Regione Toscana

**GIOVANI SI'**



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NextGenerationEU



**ANNOUNCEMENT FOR THE GRANTING OF SCHOLARSHIPS AND PLACES IN  
ACCOMMODATION  
FOR THE 2023/2024 ACADEMIC YEAR**

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**ANNOUNCEMENT FOR THE GRANTING OF SCHOLARSHIPS AND PLACES IN  
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*(traduzione in lingua inglese del bando di concorso per borse di studio e posti alloggio a.a. 2023/2024 approvato con Provvedimento del Direttore dell’Azienda per il Diritto allo Studio Universitario della Toscana n. 97 del 14 luglio 2023. Per tutti gli effetti giuridici rimane valida solo ed esclusivamente la stesura in lingua italiana)*

The Azienda Regionale per il Diritto allo Studio Universitario della Toscana (Tuscany Regional Agency for the right to university study, hereinafter "the Agency") has issued an Announcement for the granting of scholarships and places in accommodation for university students for the 2023/2024 academic year.

The regulatory framework is as follows:

- Regional Law no. 32 of 26 July 2002 and following amendments and additions;
- Decree of the President of the Regional Council no. 47/R of 8 August 2003 and following amendments and additions;
- Decree of the President of the Council of Ministers of 9 April 2001 on "Equality of treatment in the right to university education";
- Legislative Decree no. 68 of 29 March 2012 on the "Review of the principles of the right to study and enhancement of legally accredited university colleges, implementing the proxy provided for in article 5, paragraph 1, letter a), second sentence, and d), law no. 240 of 30 December 2010, and according to the directive principles and criteria established in paragraph 3, letter f) and paragraph 6";
- D. M. 10 August 2017, n. 616 "Method of acquisition of university and academic training credits as per art. 5 of the legislative decree 13 April 2017 n. 59 ", in particular art. 4 paragraph 2;
- Note from the Ministry of Education, University and Research n. 29999 of 25 October 2017 "Clarifications on the 24 CFU";
- Ministerial Decree No. 1320 of 17 December 2021 "Increase in the value of scholarships and eligibility requirements for benefits for the right to study under Legislative Decree No. 68/2012 in application of Article 12 of Legislative Decree No. 152 of 06.11.2021";
- Ministerial Circular No. 13676 of 11 May 11 2022, "Directions on how to report the resources arising from the PNRR referred to in Article 6, Paragraph 1, of Ministerial Decree 1320/2021 and specifications of some application aspects of the said decree."
- Ministerial Decree No. 933 of August 2, 2022 on concurrent enrollment at Institutions of Higher Education in Art, Music and Dance (AFAM) and Universities;
- MUR Directorial Decree No. 203 of February 23, 2023 on updating the minimum scholarship amounts for the academic year 2023/2024;
- MUR Directorial Decree No. 204 of February 23, 2023 on updating the upper limits of the Indicator of Equivalent Economic Situation (ISEE) and the Indicator of Equivalent Financial Situation (ISPE) for access to benefits related to the right to study for the academic year 2023/2024;
- National Plan for Recovery and Resilience Plan (NRP) approved by ECOFIN Council Decision of July 13, 2021 and notified to Italy by the General Secretariat of the Council by note LT161/21, dated 14 July 2021;
- Decree-Law No. 152 of November 6, 2021, on "Urgent provisions for the implementation of the National Recovery and Resilience Plan (PNRR) and for the prevention of mafia infiltration," and, in particular, Article 12, which provides: "In the implementation of the objectives set forth in the National Recovery and Resilience Plan, submitted to the European Commission pursuant to Articles 18 et seq. of Regulation (EU) 2021/241 of the European Parliament and of the Council of February 12, 2021, establishing the Facility for Recovery and Resilience, pending the issuance of the decree referred to in Article 7, paragraph 7, of Legislative Decree 29 March 2012, no. 68, the amounts of scholarships and the eligibility requirements for access to them shall be defined, for the period of reference of the NRP (2021-2026), by decree of the Minister of Universities and Research, by way of

derogation from the provisions of the same Article 7, paragraph 7, of Legislative Decree No. 68 of 2012. For the purposes referred to in the first period, the resources indicated by the National Recovery and Resilience Plan shall flow into the fund referred to in Article 18, paragraph 1, letter a), of Legislative Decree No. 68 of 2012, and shall be distributed in the manner ordinarily provided for said fund."

- Council Regulation (EU, Euratom) No. 2020/2093 of December 17, 2020 laying down the multiannual financial framework for the period 2021-2027;
- Regulation (EU) 2021/1060 of the European Parliament and of the Council of 24 June 2021 laying down common provisions applicable to the European Regional Development Fund, the European Social Fund Plus, the Cohesion Fund, the Fund for a Just Transition, the European Maritime, Fisheries and Aquaculture Fund, and the financial rules applicable to those funds and to the Asylum, Migration and Integration Fund, the Internal Security Fund, and the Instrument for Financial Support for Border Management and Visa Policy;
- Regulation (EU) 2021/1057 of the European Parliament and of the Council of 24 June 2021 establishing the European Social Fund Plus (ESF++);
- Commission Implementing Decision C(2022)4787 final of July 15, 2022 approving the Partnership Agreement with the Italian Republic CCI 2021IT16FFPA001, covering the 2021-2027 programming cycle;
- Commission Delegated Regulation (EU) No. 240/2014 of January 7, 2014, establishing a European Code of Conduct on Partnership in European Structural and Investment Funds (EIS Funds) as well as provisions on partnership for Partnership Agreements and programs supported by EIS Funds;
- Regulation (EU) No 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation);
- Commission Implementing Decision C(2022) 6089 final of August 19, 2022 approving the "PR Toscana ESF+ 2021-2027" Program for European Social Fund support under the Investment for Jobs and Growth Objective for the Tuscany Region in Italy;
- Resolution of the Regional Council No. 1016 of September 12, 2022 by which the text of the ESF+ Regional Program 2021-2027 as approved by the European Commission in the above Decision was noted;
- Resolution of the Regional Council No. 122 of February 20, 2023 by which the Detailed Implementation Measure (DAP) of the ESF+ Regional Program 2021-2027 was approved;
- Delegation agreement between Tuscany Region and The Agency signed with the University Right to Study and Research Support Sector on July 6, 2023 to exercise the functions of the intermediate body of the PR ESF+ 2021-2027;
- Criteria for Selection of Operations to be Eligible for Co-financing from the European Social Fund in 2021-2027 programming approved by the Monitoring Committee at the meeting on 18/11/2022;
- Decision of Regional Council No. 4 of 07/04/2014 by which the "Guidelines for the definition of the approval procedure of calls for funding provision" were approved;
- Regional Development Program 2021-2025, adopted by Regional Council Resolution No. 1392 of 07/12/2022;
- Article 64 of Regulation (EU) 2021/1060 and Article 16 of Regulation (EU) 2021/1057 on the eligibility of spending;
- Presidential Decree No. 22 of 5/02/2018 containing the "Regulation on the criteria on the eligibility of spending for programs co-financed by the European Structural Investment Funds (EIS) for the 2014/2020 programming period" as amended and supplemented, to which reference is made pending the adoption of the new national rule on the eligibility of spending for the 2021-2027 period;
- Decree-Law No. 34 of April 30, 2019 (Urgent measures for economic growth and for the resolution of specific crisis situations), converted into Law No. 58/2019, which stipulates specific obligations for entities under Article 35 to publish information on grants, subsidies,

benefits, contributions or aids on their websites or similar digital portals and in the notes to the financial statements and any consolidated financial statements.

- Regional Council Resolution No. 507 of 15/05/2023 approving the summary document on Simplified Cost Options that can be used in the Regional Program of the European Social Fund;
- Resolution no. 806 of 12 July 2023 by the Regional Council of Tuscany, approving the document setting out the " Guidelines to the Tuscany DSU Agency for the allocation of benefits and services for university students - AA 2023/24";
- Resolution no. 30 of 13 July 2023 by the Board of the Tuscany Regional Agency for the right to university study on "Announcement for the granting of scholarship and places in accommodation for the 2023/2024 academic year: acknowledgement of resolution no. 806/23 by the Regional Council of Tuscany".

The benefits referred to this announcement are included in the measures of the Right to university Study for the 2023/2024 academic year. This announcement is provided by Tuscany region within Giovanisi project for youngster autonomy.

Scholarships are granted by means of the sources indicated in Article 14, of which special funds allocated under the National Recovery and Resilience Plan (PNRR), financed by the European Union - Next Generation EU, with reference to investment 1.7 "Scholarships for university access" of Mission 4 Component 1.

The measures selected as a result of this announcement may also be financed from the resources of the Tuscany Region's PR ESF+ 2021/2027. The measures selected as a result of this announcement will therefore be eligible for funding from the European Social Fund to supplement the resources provided for in Article 14.

With regard to infringement procedures under Article 258 TFEU, analysis of the EUR-Infra database shows no infringement procedures for non-compliance within the competence of the Tuscany Region on the matters covered by this notice. The operations selected as a result of this procedure are therefore not subject to a reasoned opinion of the Commission for infringement under art.258 TFEU.

## **ART. 1 SUBJECT OF THE ANNOUNCEMENT SCHOLARSHIPS AND PLACES IN ACCOMMODATION**

The scholarship and place in accommodation are benefits awarded - upon application **to be submitted pursuant to the terms specified below, in article 13**, to those students in possession of the general, merit-based and financial requirements specified in this Announcement. The application could be submitted, pursuant to the terms stated by this announcement, also by the students enrolled after the examination or the test of admission to course of degree or the master's degree.

Winners of scholarships are entitled to a sum of money, free use of the Canteen and, if they have won a place in accommodation, to free allocation of a place in accommodation in the University Residences or, if no places are available, to payment of a contribution for rent. The granting of the contribution for rent is subject to the respect of the requirements stated below, in article 18, point 3. The application for the contribution for rent must be supplied by a copy of a valid lease contract.

The benefits subject of this Announcement can be awarded to students enrolled in the following universities, schools and institutes in Tuscany below called University:

- in **Florence**: University of Florence, Conservatorio Cherubini, Accademia di Belle Arti, Accademia Italiane di Arte, Moda e Design, Opificio delle Pietre Dure, Scuola di Musica di , Fiesole, ISIA, Libera Accademia delle Belle Arti di Firenze e Università Telematica degli Studi IUL;
- in **Pisa**: University of Pisa, Accademia di Belle Arti di Carrara, Scuola Superiore per

Mediatori Linguistici di Pisa, Istituto Superiore di Studi Musicali "Pietro Mascagni" in Livorno, Istituto Musicale "Luigi Boccherini" in Lucca and Istituto Modartech in Pontedera;

- in **Siena**: University of Siena, Università per Stranieri, Istituto Musicale Rinaldo Franci and Siena Jazz University.

## **ART. 2 DEFINITIONS**

### **A) MAIN SITE OF THE STUDY COURSE ATTENDED**

Main site of the study course attended means the Municipality where the student attends the greatest number of hours of the teaching activities scheduled for the course year for which he or she is registered, excluding internships hours.

### **B) ON-SITE, OFF-SITE AND COMMUTING STUDENTS**

An **on-site student** is understood as a student who lives in the Municipality that is the main site of the attended study course. In the same way, this is understood as a student whose main site of the study course attended is in the Municipality of:

- Florence, Bagno a Ripoli, Calenzano, Campi Bisenzio, Fiesole, Lastra a Signa, Pontassieve, Rignano sull'Arno, Scandicci, Sesto Fiorentino, Signa and Vaglia if he or she is resident in any one of these Municipalities;
- Pisa, with residence in the Municipalities of Calci, Cascina, San Giuliano Terme and Vecchiano;
- Siena, with residence in the Municipalities of Monteriggioni, Monteroni d'Arbia, Sovicille, Castelnuovo Berardenga and Asciano.

An **off-site student** is understood as a student living in a Municipality which is not the Municipality of the main site of the study course attended, with travel times with public transport of more than one hour between said Municipalities.

A **commuting student** is understood as a student who is neither on-site, nor off-site.

The students must declare the site of the study course and the Municipality of residence on the online application for scholarship. An automatic procedure determine the status of *off-site*, *on-site* or *commuting*.

If students feel they should be considered in a different category, they should request for their status to be reviewed within 12 October 2023, for PhD and specialization course students within 27 December 2023, using a specific online application, duly documented, stating the time taken to reach the municipality of the main site of the study course attended from their place of residence.

An off-site student could request for his status to be converted in commuting if the travel time with public transport from the place of residence to the Municipality of the main site of the study course attended, is more than one hour but less than 90 minutes.

Appendix A lists the municipalities with travel times with public transport from 60 to 90 minutes than the main site of universities and institutes. For students living in those municipalities and attending the main site of the study course the request of changing the status could be applied without documentation attached.

If the conditions are met, the Agency shall, at its discretion, accept the application, through publication of the final ranking.

Foreign students, whether resident in Italy or not, are considered **off-site**, with the exception of the student whose household lives in Italy or the self supported student as stated at art. 8 paragraph D of this announcement.

Students who are in prison are always considered **on-site**.

Students enrolled in telematics universities and students enrolled in courses that are conducted primarily by e-learning are always considered on-campus.

### C) CONVENTIONAL YEAR OF ENROLMENT

The merit-based requirements which the students must meet (see article 5) always apply to the **conventional year of enrolment**, which:

- *for students enrolled on three-year degree courses and single-cycle master degree courses*: corresponds to the total number of registrations carried out at the University from the academic year in which they first enrolled up to and including the 2023/2024 academic year;
- *for students enrolled on second-cycle degrees*: corresponds to the total number of registrations carried out for those courses, after having obtained the three-year degree, increased, in cases where the first entry occurred in a year subsequent to the first, by the number of years in which registration was not performed.

By exception the conventional year of enrolment is determined for the following cases by these procedures:

1. for students who transferred from **a course to the first year of another course** prior to the 2023/2024 academic year, the years preceding the transfer shall not be counted, provided that the University had not approved previously earned credits;
2. for students enrolled in A.Y. 2022/2023 who make a course change or a transfer from another university to a first year course in A.Y. 2023/2024, without requesting validation of credits earned in their previous career, shall not be counted for the years prior to the transfer;
3. for students who, **having abandoned their studies, registered again for a first course year** prior to the 2023/2024 academic year, the years preceding the last registration are not counted, provided that the University had not approved previously earned credits in the previous university career;
4. for students who, having obtained the three-year degree or a qualification conventionally equivalent, are or have been admitted to a single-cycle master degree, the years of enrolment at University from the academic year of first registration up to and including the 2023/2024 academic year are counted, without prejudice, in that calculation, to enforcement, where necessary, of points 1 and 2 above;
5. for students who, having attended a three-year degree course (regardless of whether the qualification was obtained or not), are or have been admitted to a single-cycle master degree, as they are unable to continue their studies in the corresponding second-cycle degree because this has not been activated, and in presence of the confirmation of previously earned credits by the University, of the duration (3 years) of the three-year degree course and the years of enrolment in the single-cycle master degree are counted (including 2023/2024);
6. for students who, having attended a degree course abroad, are or have been admitted to a degree course with acknowledgement of the credits obtained, the years of enrolment at University (both abroad and in Italy) from the academic year of the first registration up to and including the 2023/2024 academic year are counted;
7. the years for which the Universities allowed exemption from tax payment due to interruption of studies, pursuant to article 8, 4<sup>th</sup> and 5<sup>th</sup> paragraphs of Decree of the President of the Council of Ministers of 9 April 2001, as well as the years for which the students were not able to perform any action with respect to their university career are not counted.

### D) DEFINITIONS CONCERNING THE STUDENT'S FINANCIAL STATUS

- a. **Single substitutive declaration (DSU)**: a form listing the details for determining the financial/assets status of the household of the individual applying for funded service (in this case the scholarship and the place in accommodation), pursuant to Decree of the President of the Council of Ministers no. 159/2013, as amended and supplemented.
- b. **ISEE Certificate**: certificate showing the ISEE and ISP indicators and their value on the equivalence scale, based on the information in the Self-Declaration (DSU). For participating

to this Announcement the ISEE certificate must be valid for the benefits of the right to university study, in relation to the student requesting the scholarship;

- c. **Equivalence Scale:** variable coefficient based on the number of members in the household and the presence in the same of any of particular situations set forth in the regulations;
- d. **ISEE:** Equivalent Financial Status Indicator;
- e. **ISPE:** Equivalent Assets Status Indicator: obtained by dividing the ISP by the equivalence scale (this value is calculated by the Agency).

### **E) S.T.E.M COURSES**

Courses of study activated in the areas of Science, Technology, Engineering and Mathematics and identified by Ministerial Circular No. 13676 of 11 May 2022, pursuant to Ministerial Decree No. 1320 of 17 December 2021, for the degree classes highlighted at <http://dati.ustat.miur.it/dataset/dati-per-bilancio-di-genere/resource/3f52db2f-24ce-4605-8e51-5618cc4ff4e3>.

## **ART. 3 GENERAL REQUIREMENTS**

Students enrolled or who intend to enrol in the 2023/2024 academic year on the following study courses offered by the **Universities of Tuscany**, to which one is admitted on the basis of possession of a high school diploma, are entitled to apply for the granting of scholarships and the places in accommodation under this Announcement with respect to the first qualification for each level of study only:

- three-year degree courses, single-cycle master degree courses, second-cycle degree courses;
- specialization courses, with the exception of those on a specialist training contract or on benefits which are not consistent with article 20, point A.1 below;
- PhD courses activated pursuant to Legislative Decree 210/98, article 4, with the exception of students with scholarship or other benefits referred to PhD courses that are stated as being inconsistent pursuant to article 20, point A.1 below.

The qualification obtained upon conclusion of a study course of the old university system at special purpose schools, ISEF, Academies of Fine Arts, ISIA and at the end of university degree courses, is conventionally understood as being equivalent to a three-year degree course (first level qualification) and, just as the latter, enables application under this Announcement for the granting of the scholarship and the place in accommodation for a second-cycle degree only, including single-cycle master degree, provided, in the latter case, that entry has occurred, or shall occur in years subsequent to the first year.

An old university system degree is generally understood as being equivalent to a second-cycle degree (second level qualification, just as the single-cycle master degree) and enables to submit application for the granting of the scholarship and the place in accommodation for attainment of the specialization degree or PhD (third-level qualification).

Students that obtained a diploma upon conclusion of old university system studies, completed at state music conservatoires and parified music colleges of the same level, can apply for scholarship:

- only for second-cycle degree if they are enrolled at state music conservatoires and parified music colleges of the same level;
- for all level of study if they are enrolled at all other universities.

### **Concurrent enrollment**

Students who concurrently enroll in two courses of study for the academic year 2023/2024 are eligible to apply for the benefits under this announcement, in compliance with the following requirements.

- (a) a student already enrolled in a course of study in years after the first cannot apply for the scholarship for the second enrollment;
- (b) the scholarship must be applied for the same course of study for the entire period of concurrent enrollment.



In the case of concurrent enrollment in courses of study at the Universities referred to in Article 1, the student may obtain the scholarship and related services only for the course of study indicated in the application for benefits submitted in the manner specified in article 13.

The student must also indicate the second course of study in which is enrolled or intends to enroll for academic year 2023/2024 and for which will not be eligible for the scholarship.

In the case of simultaneous enrollment in a course of study at a University referred to in Article 1 and at a University located outside Tuscany the student in the case of eligibility for the grant of the scholarship for both courses must choose one of the two benefits. In the case of choosing the scholarship granted in a region other than Tuscany the student will have to renounce the benefit granted by the Agency with appropriate written notice.

The scholarship amounts granted in the case of simultaneous enrollment in two courses of study for academic year 2023/2024 are indicated in article 17 Table B1, except for scholarship winning students who meet the merit requirements stipulated in Art. 5 for both courses, If declared in the scholarship application, for whom a supplement is granted in compliance with the requirements and in the manner indicated in article 17 item 1.4.

It is necessary to be an **off-site student** (see article 2, point B) to apply for the granting of a place in accommodation under this Announcement.

**The following students may not obtain the scholarship and the place in accommodation:**

- Students who already have an educational qualification of an equal or higher level than the final one envisaged for the study course for which they are newly registered;
- Students in possession of a degree obtained abroad, for which an Italian university has attributed the same legal value as a degree present in the Italian system (Equipollenza), of the same or higher level than the final degree expected for the newly enrolled course of study;
- Students who were already listed as suitable in the final ranking of a scholarship competition for a conventional year of enrolment (see article 2, point C) equal to the one entered for the 2023/2024 academic year, if they have received the amount of money of that scholarship and/or benefited from the services connected thereto; as an exception, students who have renounced their studies in the first year of a degree course within 12/10/2023 and who, for the academic year 2023/2024, they enroll for the second time in the first year of a degree course, without credit validation, can obtain the benefits from the year of new enrollment, only in case of repayment within above indicated deadline of the sums already received for scholarship as well as the refund of the possible relative quotas to the services used, if provided;
- Students with a conventional year of enrolment (see article 2, point C) that is greater than the number of years for which the benefit may be granted (see article 4);
- Students with more than one supplementary year of enrolment or repeating a year during the course of study;
- Students who have not submit application pursuant to art. 13 of this Announcement;

**ART. 4  
DURATION OF THE GRANTING OF BENEFITS**

**1. SCHOLARSHIP**

Students may obtain the scholarship for the first qualification of each level of study, for a maximum period, calculated from the year of first enrolment, equal to:

- a) *Enrolled on three-year degree courses*: three years plus one semester;
- b) *Enrolled on single-cycle master degree courses*: duration envisaged by the respective educational systems, plus one semester;
- c) *Enrolled on second-cycle degree courses*: two years plus one semester;
- d) *Enrolled in PhD or specialization courses*: duration envisaged by the respective educational systems;
- e) *Students who, having obtained a three-year degree or a conventionally corresponding level of qualification (see article 3), are admitted or have been admitted on to a single-cycle*

*master degree*: the difference between the normal duration of the single-cycle *master* degree increased by one semester and the number of years of enrolment taken to obtain the study qualification in their possession. Exception is made for those students identified in article 2, point C.4, for whom the maximum period of granting of the scholarship is equal to the difference between the normal duration of the single-cycle *master* degree course increased by one semester and the three years of normal duration of the three-year degree course.

## **2. PLACE IN ACCOMMODATION**

For students enrolled on the abovementioned degree courses under points a), b), c), e), the duration of the provision of a place in accommodation, with reference to the duration of the scholarship, is extended by another semester **against payment**;

## **3. STUDENTS ENROLLED TO THE TRAINING PATHS IN THE MINISTERIAL DECREE N. 616 OF 10 AUGUST 2017**

For students enrolled in the degree courses indicated in points a), b), c), e) who have enrolled in and have regularly finished the training paths referred to in Ministerial Decree n. 616 of 10 August 2017, in the level of studies to which they are enrolled in the academic year 2023/2024, the duration of concession of the accommodation and the canteen service, compared to that of the scholarship, is increased by a further semester for free.

These students must explicitly indicate in the online application that they have enrolled in and have regularly finished the training path referred to in Ministerial Decree n. 616 of 10 August 2017 during the course of study attended in the academic year 2023/2024 under penalty of failure to grant the free of charge additional semester.

Enrollment in the above courses must not be forfeited under penalty of not being granted the additional semester free of charge.

The granting of the place in accommodation and the canteen service during the extra semester will decline in case of degree as stated below at art. 20 point A.11 and A.14

The granting of the additional semester free of charge under DM 616/2017 will not be provided from the academic year 2024/2025.

## **ART. 5 MERIT-BASED REQUIREMENTS**

Students fulfilling the following merit-based requirements, organised according to the conventional year of enrolment (see article 2, point C), may apply for allocation of benefits for the 2023/2024 academic year.

Merit-based requirements will be evaluated on the basis of the valid credits valid to achieve the degree and whose date of achievement is certified by University.

### **1. STUDENTS ENROLLED IN THE FIRST YEAR**

#### **1.A Students enrolled on three-year degree courses and single-cycle master's courses**

An amount equal to 50%, eventually in two instalments, of the monetary charge of the scholarship and the services connected thereto is paid in advance to these students, based on their financial status only, as merit is assessed ex-post, as stated below.

Two deadlines have been set for assessment of merit: the first is on 10 August 2024 and the second, on 30 November 2024.

#### **1.B Students enrolled on second cycle degree courses**

An installment equal to 50% of the monetary charge of the scholarship and the services connected thereto is paid in advance to these students, based on their financial status only, as merit is assessed ex-post, as stated below.

Two deadlines have been set for assessment of merit: the first is on 10 August 2024 and the second, on 30 November 2024.

### **1.C 10 August 2024**

Students who meet the following minimum requirements within 10 August 2024, shown in the table below with the number of credits, valid for the study course on which they are enrolled for the 2023/2024 academic year, are entitled to receive the remaining 50% of the monetary amount of the scholarship and continue to benefit the services connected with this scholarship until 30/09/2024.

<b>Study course</b>	<b>Merit-based requirements</b>
Three-year degree	20 credits
Second-cycle degree	15 credits
Single-cycle master degree	20 credits
Pisa – Construction Engineering and Architecture	16 credits
Florence – Single-cycle master degree in Medicine and Surgery	15 credits
Pisa – Single-cycle master degree in Medicine and Surgery	19 credits

To obtain the merit requirements stated above cannot be used bonus credits mentioned at next point 2.1.

Students who, on the other hand, do not manage to obtain the credits in the above table, shall lose the right to the provision of the remaining 50% of the monetary amount of the scholarship, and the services connected with the scholarship itself shall be forfeited starting from 1 September 2024 (see Article 20, point A.13).

### **1.D 30 November 2024**

If the students set forth in the last paragraph of the previous point succeed in meeting the minimum requirements expressed in the above table within 30 November 2024 as number of credits for the study course on which the students were enrolled in the 2023/2024 academic year or for the one on which they will enrol for the 2024/2025 academic year, even where this course different from the previous one, or, lastly, even where the aforesaid credits were awarded partly for one study course and partly for another, then they shall continue to be entitled to the monetary amount of the scholarship which they have already received (50%).

Should these students not manage to obtain the aforesaid credits by as late as 30 November 2024, then they shall be obliged to return the monetary amount of the scholarship already received (50%) (see article 20, points A.15 and B).

The forfeiture with respect to failure to obtain the credits, pursuant to article 20 point A.15, do not apply to students with disabilities (see art. 9), students with children under the age of seven (see art. 10), students who are in prison (see art. 11) and students athletes (see art. 11bis).

In order to obtain the merit of points 1.C and 1.D, any credits above 180 obtained from the three-year degree will also be calculated, as long as they are valid for the second-cycle degree.

This provision does not apply to students enrolled on second-level Higher Art and Music Education (AFAM) courses in possession of the diploma issued at the end of a four-year course.

## **2. STUDENTS ENROLLED IN YEARS SUBSEQUENT TO THE FIRST**

At **10 August 2023**, students enrolled on degree courses must meet the following minimum requirements, expressed as the number of credits valid for the course of study on which they

were enrolled in the 2022/2023 academic year (in tables 1 and 1bis, see the column of the conventional year calculated for the 2023/2024 academic year):

Table 1	Merit-based requirements					
Study course	Conventional year for a.y. 2023/2024					
	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>
<b>Three-year degree</b>	25	80	135	=	=	=
<b>Second-cycle degree</b>	30	80*	=	=	=	=
<b>Single-cycle master's degree</b>	25	80	135	190	245	300

*\*Or the maximum number of credits attainable, excluding those for the final examination.*

### Specific cases

Table 1 bis	Merit-based requirements					
Study course	Conventional year for a.y. 2023/2024					
	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>
<b>Pisa – Single-cycle master degree in Construction Engineering and Architecture</b>	21	63	108	147	201	=
<b>Pisa – Single-cycle master degree in Chemistry and Pharmaceutical Technology</b>	25	78	128	185	245	=
<b>Pisa – Single-cycle master degree in Medicine and Surgery</b>	24	77	128	180	231	283
<b>Firenze – Single-cycle master degree in Medicine and Surgery</b>	19	59	122	161*	216	272

*\*174 cfu from academic year 2024/2025 for students enrolled since 2020/2021*

In order to obtain the merit, any credits above 180 obtained from the three-year degree will also be calculated, as long as they are valid for the second-cycle degree.

This provision does not apply to students enrolled on second-level Higher Art and Music Education (AFAM) courses in possession of the diploma issued at the end of a four-year course. In this case, the number of credits shown in table 1 shall be increased by the number of credits acknowledged as already having been attained at the time of enrolment.

Please note that, for all the degree, second-cycle and single-cycle master degree courses, credits for integrated courses shall be understood as obtained and therefore valid for the purposes of the merit-based requirement only where they have been substantiated, in all their parts, at the end of the last useful module. Surplus credits (in excess or outside the study programme), i.e. those which are not useful for obtaining the qualification, shall not be considered as valid when calculating merit.

## 2.1 BONUS

### **Three-year degree and single-cycle master degree**

If the student does not obtain the minimum number of credits stated above, he or she may use a "bonus", in addition to the credits actually obtained. The bonus are as follows:

- a) **5 credits**, if used for the first time for the granting of the benefits for the second conventional year of enrolment;
- b) **12 credits**, if used for the first time for the granting of the benefits for the third conventional year of enrolment;
- c) **15 credits**, if used for the first time for an conventional year of enrolment after the third.

Any bonus which may have been used to award the services scholarship shall not be taken into account for awarding the scholarship.

In particular for students enrolled in the single-cycle master degree in Medicine and Surgery of University of Florence:

- 4 credits, if used for the first time to obtain the benefits for the second conventional year of enrolment;
- 9 credits, if used for the first time to obtain the benefits for the third conventional year of enrolment;
- 12 credits (14 credits for students enrolled since 2020/2021), if used for the first time for a conventional year of enrolment after the third.

If the student uses the bonus partially, the amount of the "bonus" left unused in the conventional year concerned may be used in the following years. This provision also applies in cases where the bonus has been used in previous study careers.

### **Second-cycle degree**

The "bonus" accrued and not used during the three-year degree can be used when the student enrolls on a second-cycle degree course.

This provision does not apply to those enrolled on second-cycle courses following attainment of an equivalent first level degree of the old university system (see article 3).

In the case of a three-year degree obtained abroad, the student may use a "bonus", in addition to the credits actually obtained, as follows:

- a) **5 credits**, if used for the granting of the benefits for the second conventional year of enrolment;
- b) **12 credits**, if used for the first time for the granting of the benefits for the third conventional year of enrolment.

### **Individual "bonuses" for conventional academic year may not be used in conjunction with each other.**

For example: students applying to use the "bonus" to meet the merit-based requirement for the second year of a three-year degree shall be entitled to a total "bonus" of 5 credits for the whole of his or her university career (three-year degree + second-cycle degree); students needing to use their bonus for the third year shall be entitled to a total "bonus" of 12 credits, etc.

Therefore, if the student uses 3 "bonus" credits for the second year, then he or she shall be entitled to use the remaining 2 "bonus" credits for the rest of his or her university career.

Students who have used a "bonus", or a part thereof, may not include the "bonus" or the part thereof used in the previous year as valid credits to obtain the merit for the granting of the scholarship or the place in accommodation for the following academic year.

If the credits declared in the application are not sufficient to meet the merit-based requirement of this Announcement, then the part of the bonus which can be spent to obtain the scholarship shall be assigned automatically.

## **3. STUDENTS ENROLLED ON PHD OR SPECIALIZATION COURSES**

These students must be duly enrolled and admitted entry on to courses according to the methods of the respective educational systems, with no supplementary years or repetitions from the first year of enrolment.

#### **4. STUDENTS COMING FROM OTHER UNIVERSITIES IN THE 2023/2024 ACADEMIC YEAR**

For students coming from other Italian Universities in the 2023/2024 academic year, requiring validation of credits, the merit-based requirements shall be assessed with regard to that academic year, with reference to the number of credits obtained during the study course on which they were enrolled in the 2022/2023 academic year at their university of origin and certified by said University.

For students coming from foreign Universities, the merit-based requirements shall be assessed with reference to the credits certified by the University where the new enrolment takes place.

#### **5. STUDENTS WHO CHANGES COURSES IN 2023/2024**

Students, who have changed courses in the 2023/2024 academic year, requiring validation of credits, are considered as being enrolled on the same study course for the 2023/2024 academic year as the study course on which they were enrolled for the 2022/2023 academic year, the conventional year is calculated as stated in art. 2.C.

The merit-based requirements specified in this article shall be assessed with regard to academic year 2023/2024, with reference to the number of credits obtained during the study course on which they were enrolled in the 2022/2023 academic year.

### **ART. 6 GRADUATION FROM A THREE-YEAR DEGREE AND ENROLMENT ON A SECOND-CYCLE DEGREE**

#### **a) Enrolment on a second-cycle degree: scholarship conversion**

Students obtaining a scholarship for the 2023/2024 academic year and who after graduating from the three-year degree, enrol on a second-cycle degree course for the same academic year, within 15 days of enrolment, can request through the dedicated online form for the scholarship assigned to them to be converted into a scholarship for students enrolled on the first year of a second-cycle degree course or the fourth year of a single-cycle second-cycle degree course.

In the latter case, the number of valid credits obtained during the three-year degree must be sufficient for the student to maintain possession of the merit requirements for the scholarship for the new course of study.

To obtain the conversion of the scholarship for the first year of a second-cycle degree, students with income and/or assets abroad must send the documentation stated at art. 8 with the application for scholarship by the deadline for submitting the application.

#### **b) Students over fourth conventional year of enrolment expecting to graduate from the three-year degree and enrol on a second-cycle degree for the 2023/2024 academic year**

These students may apply for the scholarship and the place in accommodation as though they were students enrolled on the second-cycle degree, including where this enrolment has not yet taken place, on the condition that they have obtained at least 150 credits valid for the degree course on which they were enrolled in the 2022/2023 academic year within **10 August 2023**.

The monetary sum of the scholarship shall be paid to these students - who are listed in the ranking with a **pending status** - only once they have actually enrolled on the second-cycle degree, while the services connected with the scholarship shall be provided in advance to students submitting a specific request to the Agency through the dedicated online form.

If these students do not graduate from the three-year degree, or, despite graduating from the three-year degree, they do not enrol on a second-cycle degree for the 2023/2024 academic year within the deadline set by the Universities concerned (no pre-enrolments are valid), then they are obliged to leave any place of accommodation they may be occupying and to pay back the value of the services used.

Any rent contributions shall instead be paid in respect of the requirements stated below in article 18.3, only after the reason for the pending status no longer exists.

Said students shall inform the Agency upon attainment of the degree, as well as the subsequent enrolment, or failure to enrol, on a second-cycle degree; this within 10 days of attainment of said degree.

Students who in 20221/2023 were awarded a place in accommodation and whose benefit has not lapsed, may also apply for "confirmation of accommodation" (see article 18.2).

**c) Students intending to enrol on a second-cycle degree in the 2024/2025 academic year**

Students who have been awarded a scholarship and place in accommodation for the 2023/2024 academic year and who, having completed the three-year degree, do not enrol on the second-cycle degree course (including single-cycle) for that academic year but intend to enrol on the same for the 2024/2025 academic year, may retain the services connected with the scholarship for the envisaged period in order to continue their educational activity and studies, without prejudice to their being entitled to the monetary sum of the scholarship due to them.

Winners of half-yearly scholarships and places in accommodation may continue to benefit from the place in accommodation in the second semester, at a charge of €250.00 per month (see article 18) and from the canteen service at the charge stated with resolution by the Board of the Agency.

In order to obtain the above, they must send the Agency, within 10 days of obtaining their degree, a specific application accompanied by documentation proving the need to continue educational activity in order to enrol on one of the second-cycle courses established at Universities in Tuscany for the 2024/2025 academic year (for example enrolment to single courses, language courses, ecc...).

If, for any reason, they do not enrol on a second-cycle degree course organised by the Universities in Tuscany in the 2024/2025 academic year, they shall vacate any place in accommodation they may be staying in and pay back the value of the services used free of charge since their obtaining the three-year degree.

**d) Second-cycle degree: enrolling on single transition courses**

Those students who have obtained the three-year degree and register on single transition courses for the 2023/2024 academic year waiting to fill the training debt for the admission requirements for regular enrolment on the second-cycle degree, may apply for the scholarship and place in accommodation as though they were enrolled on the second-cycle degree, even if that is not the case.

These students, who are listed in the ranking with a **pending status**, will only be paid the monetary amount of the scholarship once they have actually enrolled on the second-cycle degree (pre-enrolment is not valid), whereas the services connected with the scholarship shall be provided in advance to those students who send a request to the Agency through the dedicated online form.

In the event that these students do not enrol on the second-cycle degree in the 2023/2024 academic year, they shall vacate any place in accommodation they may be staying in and to pay back the value of the services used.

Any rent contributions shall instead be paid in respect of the requirements stated below in article 18.3, only after the reason for the pending status no longer exists.

The students referred to in points a), b) and d) that for the academic year 2023/2024 are scholarship winners in the first year of the second cycle degree and who do not meet the merit requirements indicated in art. 5 point 1.D are subject to the forfeiture of the scholarship as provided for by art. 20 point A.15.

All those students who have to pay back the value of the services used must pay the Agency the fees set forth in article 20, point B.

## ART. 7 FINANCIAL REQUIREMENTS

### 1. Thresholds of the financial status and assets indicators

Without prejudice to the provisions of article 9 for students with disabilities and article 10 for students with children under the age of seven, the ISEE and ISPE amounts of students applying for benefits may not exceed the upper thresholds shown below:

<b>ISEE</b>	€25.000,00
<b>ISPE</b>	€53.000,00

The amount received in 2021 as a grant for scholarship, dispensed by an Agency for the right of university study and stated in the DSU as a free from taxes income, will be deducted by the Agency and the student shall declare it in the online application.

Any changes in the student's ISEE reported after the approval of the final ranking will not result in an increase in the scholarship.

### 2. Financial Status Indicators

#### 2.1 General requirements

The financial status of the student, pursuant to Decree of the President of the Council of Ministers no.159/2013, as modified by subsequent ministerial and directorial decrees, is determined based on the Equivalent Financial Status Indicator (**ISEE**) and the Equivalent Assets Status Indicator (**ISPE**) of the student's household.

The composition of the household of origin refers to the situation at the application submission deadlines.

The financial statuses of foreign students and Italian students with residence abroad will be assessed based on the documentation stated in article 8.

For students **who are in prison** and for those belonging to **religious orders**, the reference household for calculation of the ISEE and ISPE indicators is always made up of the student only.

#### 2.2 Self-supporting student

Student with household status different from that of their parents is considered **self-supporting student** only if following rules are satisfied:

- 1) student has been resident outside the housing unit of the family of origin for at least two years with respect to the application deadline date, in accommodation that is not owned by one of the members of the family of origin;
- 2) student resident in Italy must have gross income from salary (including similar income) that must be higher than €9.000,00 yearly and included in the ISEE 2023 declaration according to the provisions of art. 7;
- 2 bis) student resident abroad must have gross income from salary (including similar income) for the 2022 calendar year that must be higher than €9.000,00. In this case the student must submit the documentation according to the provisions of article 8 points A) or B).

In case of marriage, student can participate with the spouse's salary that must respect the provisions of previous points 2) and 2 bis) and must submit the related documentation.

If the student does not meet the requirements to be considered as an self supporting student, then he or she is regarded as part of the parents' household.

#### 2.3 Procedures and deadlines for submitting the ISEE declaration



For participation in the competition it is necessary to sign the DSU 2023 under penalty of exclusion from the competition, within sequent peremptory deadlines:

- **6 September 2023 for students enrolled on degree courses**
- **15 November 2023 for students enrolled on PhD or specialization courses.**

**The signed DSU must be valid for the benefits for the Right to University Study, in relation to the student requesting the scholarship**, in application of art. 8 of Decree of the President of the Council of Ministers no.159/2013.

**For the purpose of participation in the competition, valid DSU for the benefits of the Right to University Study referring to a household member other than the student applying for the benefit are not eligible.**

The Agency shall retrieve the data electronically from INPS (the Italian national social security agency) database.

The student shall be listed in the ranking with the ISEE and ISPE indicators related to last certificate ISEE valid for benefits of the right to university study.

#### **2.4 "CURRENT" ISEE**

If student has signed the "current" ISEE, as stated on article 9 of Decree of the President of the Council of Ministers no.159/2013, the Agency shall consider related DSU for the purposes of the application for granting of the scholarship.

The "current ISEE" must be valid for the right to university study, in relation to the student requesting the benefit.

The student who participates with the "current" ISEE must have signed a DSU 2023 under penalty of exclusion from the competition **within the peremptory deadline of 6 September 2023** if enrolled on degree courses; **15 November 2023** if enrolled on PhD or specialization courses.

#### **2.5 Reasons for suspension**

The students shall be listed in the ranking with a **pending status**:

- 1)** if the ISEE Certificate and DSU details cannot be obtained from the INPS database;
- 2)** if the ISEE Certificate is not valid for the right to university study, in relation to the student requesting the benefit;
- 3)** if the ISEE Certificate has incorrect values or omissions.
- 4)** in the DSU the conditions of autonomous student have been declared that in fact are not respected.

The student listed in the ranking with a **pending status have to regularize his own position in accordance with the manner and within the mandatory deadlines indicated below**, otherwise they will be excluded from the competition:

- a)** In case of ISEE Certificate not available, the student must verify and communicate to the Agency any reasons for the non availability;
- b)** In case of ISEE Certificate not valid for the right to university study, by correcting the DSU;
- c)** In case of ISEE Certificate with incorrect values or omissions, the student must correct the DSU or must provide suitable documentation to demonstrate what is stated in the omissions.
- d)** In case of non-compliance with the conditions of an autonomous student, the student must present a DSU valid for the right to university study with his/her family or must supply suitable documentation for the Agency to demonstrate the existence of the requirements for autonomy for ISEE purposes.

The mandatory deadline for the adjustment of the suspension situations referred to in items 1, 2, 3 and 4 above is as follows:

- 15 November 2023 for students enrolled in three-year degree courses, second cycle degree and single-cycle master's courses
- 3 January 2024 for students enrolled in Phd or Specialization courses

## **ART. 8 FOREIGN STUDENTS AND ITALIAN STUDENTS LIVING ABROAD**

Foreign students, Italian students living abroad, displaced students, political refugees and students asking for political asylum enrolled on or who intend to enrol on the courses detailed in article 3 may take part in the competition to obtain benefits.

Foreign students who live with their families in Italy, without income and/or assets abroad, are considered **equivalent to Italian students** for all purposes, and therefore also for the purposes of determining their financial status. They must therefore obtain the ISEE Certificate by submitting the Self-Declaration.

As well as having to fill in the online application, the other foreign students must prove that they meet the financial and household requirements set forth in article 7, by means of the following documents to be attached to the paper receipt of the application for scholarship:

### **A) Students from the European Union**

Self-Declaration, filled in by the student on the dedicated form (Appendix D), concerning the gross income earned in an EU-country in 2022 by each member of the family, any buildings owned in an EU-country by each of the members as of 31/12/2022, specifying their surface area, as well as the personal assets owned abroad at the same date. Any rent charges borne for the house of residence of the family shall also be declared.

### **B) Non-European Union Students**

Specific documents issued by the competent Authorities of the Country where the income was generated in 2022, where the buildings are owned and the assets are available by each of the members as of 31/12/2022.

All the documentation indicated below must be translated into Italian and legalized by the Italian diplomatic authorities present in the country of origin or according to the procedures established by the international conventions in force concerning legalization.

Documentation, that must be attached to the paper receipt of the application for scholarship and must be sent in the manner stated in article 13, is listed in the appendix B of this announcement.

Legalisation may be performed through issuance of an apostille for Countries signatory to the Hague Convention of 5 October 1961.

For those Countries where it is particularly difficult to obtain a certificate issued by the local Italian Embassy for serious and proven reasons such as closing of Italian Embassy for security reasons or state of war in the country, a Certificate may be exhibited issued by the diplomatic or consular representative in Italy of the Country where the income was generated and the assets are owned, drafted in Italian and legalised by the Prefectural Offices pursuant to article 33, paragraph 4 of Presidential Decree no. 445 of 28 December 2000.

The consular certificate must make express reference to the documents coming from the Country of origin.

No form of Self-Declaration may therefore be accepted – self-certification, affidavit, sworn declaration.

**For academic year 2023/2024, students with ukrainian citizenship and residing in their country of origin will be able to declare income earned and assets held**

**abroad using the self- declaration (Appendix D) referred to in point A of this article.**

**C) Non-European Union students from particularly poor and developing Countries set forth in Ministry of Education, Universities and Research Decree no. 115 of 28/02/2023 listed in Appendix C**

Certification by the Italian Representative in the Country of origin or by the diplomatic or consular representative in Italy of the Country that certifies that the student does not belong to a known high-income or upper class family; for the purposes of quantifying the amount of the ISEE and ISPE indicators, the value of both indicators is indicated as € 0,00 in this certificate.

This certificate may also be issued by Italian Organisations licensed to loan securities for financial coverage pursuant to the current provisions concerning the registration of foreign students in Italian Universities; if this is the case, the Organisation issuing said certificate undertakes to return the scholarship on behalf of the student in case of forfeiture.

Certification must be legalised by Prefecture as stated in subsection 4 of art. 33 of D.P.R. 28 december 2000 no. 445.

**D) Self supporting student**

Student with household status different from that of their parents is considered **self-supporting student** only if following rules are satisfied:

1) student has been resident outside the housing unit of the family of origin for at least two years with respect to the application deadline date, in accommodation that is not owned by one of the members of the family of origin;

2) student resident in Italy must have gross income from salary (including similar income) that must be higher than €9.000,00 yearly and included in the ISEE 2023 declaration according to the provisions of art. 7;

2 bis) student resident abroad must have gross income from salary (including similar income) for the 2022 calendar year that must be higher than €9.000,00. In this case the student must submit the documentation according to the provisions of article 8 points A) or B).

In case of marriage, student can participate with the spouse's salary that must respect the provisions of previous points 2) and 2 bis) and must submit the related documentation.

If the student does not meet the requirements to be considered as an self supporting student, then he or she is regarded as part of the parents' household. In this case if the household of origin is resident abroad, the student must submit the documentation stipulated in this article by the deadline and in the manner stipulated in article 13.

**E) Stateless students, political refugees or student with subsidiary protection**

Stateless students, political refugees or student with subsidiary protection must prove this "status" using the official documentation issued to them by the Civil Court, for stateless students, and by the specific Commission established by the Ministry of the Interior, for political refugees.

These students are exempt from submitting declarations issued by Embassies and Consular Offices. Only income and any assets which may be owned in Italy will be taken into consideration when assessing the financial status.

**F) Students asking political asylum**

The students who asking political asylum must attach to the application for the scholarship the official documentation for requesting asylum.

These students are exempt from submitting declarations issued by Embassies and Consular Offices.

However the grant of the scholarship shall remain suspended till it shall be granted the status of refugee. Once the status of refugee shall be granted, the student obtains the right to receive the scholarship amounts and may use the services connected thereto (use of the place in accommodation only if available).

Only income and any assets which may be owned in Italy will be taken into consideration when assessing the financial status.

**G) Italian students who are resident abroad**

Italian students who are resident abroad and who intend to take apply for the scholarship and place in accommodation must submit the documentation according to the provisions of this article points A) and B).

**H) Italian students with one parent resident abroad**

Italian student with one parent resident abroad and who intend to take apply for the scholarship and place in accommodation must submit the documentation according to the provisions of this article points A) and B) concerning incomes and assets owned by the parent resident abroad.

It is an exception the application of article 3 point 2 of the Decree of the President of the Council of Ministers no. 159/2013 regarding ISEE.

Income and/or personal assets abroad will be assessed based on the mean exchange rate of the Euro for 2022 pursuant to the law. Buildings owned abroad shall be understood as being assessed at €500.00 per square metre.

Foreign students shall also always declare any incomes and assets owned in Italy by his or her household , if they have. In this case students have to submit the declaration of incomes for 2023 and the documentation about financial assets with the balance at 31/12/2022 and the average stock for 2022.

Applications of students with households residing abroad or with income and/or assets abroad who fail to submit the documentation stipulated in this article by the peremptory deadlines specified in article 13 shall be declared ineligible.

Foreign students who have submitted the documentation unevenly with the provisions of this article, will be placed in a suspended position in the provisional ranking and will be able to supplement the documentation within the mandatory deadlines indicated below otherwise they will be excluded from the competition:

- **15 November 2023**, for students enrolled in three-year, second-cycle degree courses or single-cycle master's degree
- **3 January 2024**, for students enrolled in Phd or specialization courses

The indications relating to the discrepancies in the documentation submitted will be made available in the student's reserved area at the time of the publication of the provisional ranking.

Supplementary documentation, produced in compliance with the requirements of this article, shall be sent in the manner specified in article 13 point B.2.1.

Students with incomes and/or assets abroad will be considered **excluded** from the competition and therefore **without the possibility of integrating the documentation** if:

- have not submitted any of the documents stipulated in items A, B and C of this article;
- have submitted the documentation completely without legalization provided for in this article;
- have submitted the documentation completely in copy and not in the original;

Students with incomes and/or assets abroad whom obtained the scholarship in the academic year 2022/2023 at the DSU Toscana for the same cycle of studies to which they are enrolled in the academic year 2023/2024, can confirm their economic-asset data, declaring in the online

application that their situation has not changed, if compared to the previous year, such as to change the ISEE range or to exceed the limits set by the announcement and therefore may not present the documentation provided in this article.

Exceptions to this are students who enroll in the first year of a second-cycle degree course or in the fourth conventional year of a single cycle master's degree are required to present the documentation provided in this article, under penalty of exclusion from the competition.

For academic year 2023/2024, students with ukrainian citizenship and residing in their country of origin whom obtained the scholarship in the academic year 2022/2023 at DSU Toscana and with income and assets abroad can confirm their economic data in any case by declaring it in the online application.

Students with incomes and/or assets abroad pursuant to art. 6 point a), with the exception for academic year 2023/2024 of students with Ukrainian citizenship and residing in the country of origin, to obtain the conversion of the scholarship for the first year of a master's degree course, must present the documentation provided for in this article by the deadline for submitting the application.

Students with income and assets abroad for the academic year 2023/2024 winners of a half-yearly scholarship for a three-year degree course and who have not obtained the conversion of the scholarship even if enrolled in a first year of a master's degree course, for the academic year 2024/2025 will be obliged to present the documentation provided for in this article by the deadline for submitting the application.

## **ART. 9 STUDENTS WITH DISABILITIES**

The following is provided for disabled students with recognised disabilities pursuant to article 3, paragraph 1 of Law no. 104 of 5 February 1992, or with invalidity of 66% or more:

### **A. DURATION OF THE PROVISION OF BENEFITS**

These students may obtain the benefits for the first qualification of each study level only, for a maximum time period calculated from the year of first enrolment, equal to:

#### **A.1 SCHOLARSHIP**

- a) *students enrolled on three-year degree, single-cycle master's degree and second-cycle degree courses:* duration provided in the respective educational systems plus three semesters;
- b) *students enrolled on PhD or specialization courses:* duration provided by the respective educational systems.

#### **A.2 PLACE IN ACCOMMODATION AND FREE CANTEEN SERVICE**

For students enrolled on the abovementioned degree courses under point a) the duration of the provision of a place in accommodation and the canteen service **free of charge**, with reference to the duration of the scholarship, is extended by another semester;

### **B. MERIT-BASED REQUIREMENTS**

Students enrolled in years subsequent to the first year of degree courses must meet the following minimum requirements as of **10 August 2023**, shown with the number of credits valid for the course of study on which they were enrolled in the 2022/2023 academic year.

Table 2	Merit-based requirements						
Course of study	Conventional year for a.y. 2023/2024						
	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>
Three-year degree	15	48	81	114	=	=	=
Second-cycle degree	15	48	81*	=	=	=	=
Single-cycle master's degree	15	48	81	114	147	180	213

*\*Or the maximum number of credits attainable, excluding those for the final examination.*

### Specific cases

Table 2 bis	Merit-based requirements						
Course of study	Conventional year for a.y. 2023/2024						
	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>
Pisa – Construction Engineering and Architecture	13	38	65	88	121	154	=
Pisa – Single-cycle master's degree in Chemistry and Pharmaceutical Technology	15	47	77	111	145	178	=
Pisa – Single-cycle master's degree in Medicine and Surgery	15	46	77	108	139	170	205
Florence – Single-cycle master's degree in Medicine and Surgery	11	35	73	96*	127	163	197

*\*104 cfu from academic year 2024/2025 for students enrolled since 2020/2021*

The Bonus shall not be considered for determination of the merit-based requirements outlined for students with disabilities.

### C. THRESHOLDS OF THE FINANCIAL STATUS AND ASSETS INDICATORS

The ISEE and ISPE amounts of students with disabilities applying for the benefits must not exceed the upper thresholds shown below:

<b>ISEE</b>	€32.000,00
<b>ISPE</b>	€64.000,00

For the purposes of determining the scholarship amount and drafting the rankings, the following formula is used to calculate the ISEE of students with disabilities:

$$\frac{25.000,00 \times \text{ISEE of the individual}}{32.000,00}$$

### D. AMOUNT OF THE SCHOLARSHIP AND GRANTING OF THE SERVICES CONNECTED THERETO

The amount of the scholarship for students with disabilities is determined as stated below according to the disability, in order to facilitate the fruition of educational activities and study.

Table of scholarship amounts for students with a disability of not less than 66% or with recognition of handicap under Paragraph 3 of Article 3 of Law 104/92

<b>ISEE</b>	<b>On-site students</b>	<b>Commuting students</b>	<b>Off-site students</b>
from € 0,00 to € 21.333,33	€3.480,00 1 free meal a day	€4.596,00 1 free meal a day	€ 4.720,00 2 free meals a day and free place in accommodation
from € 21.333,34 a € 32.000,00	€3.390,00 1 free meal a day	€3.890,00 1 free meal a day	€ 3.568,00 2 free meals a day and free place in accommodation

Table of scholarship amounts for students with recognition of handicap under paragraph 1 of Article 3 of Law 104/92

<b>ISEE</b>	<b>On-site students</b>	<b>Commuting students</b>	<b>Off-site students</b>
from € 0,00 to € 21.333,33	€2.504,00 1 free meal a day	€4.012,00 1 free meal a day	€ 3.721,00 2 free meals a day and free place in accommodation
from € 21.333,34 a € 32.000,00	€2.254,00 1 free meal a day	€3.009,00 1 free meal a day	€ 2.233,00 2 free meals a day and free place in accommodation

The place in accommodation is awarded to students with a disability of not less than 66% or with recognition of handicap under Paragraph 3 of Article 3 of Law 104/92 on a priority basis with respect to the other students and they are given the chance to benefit from the rent contribution in place of the place in accommodation itself, and to receive the monetary value of the Canteen Service, which must be expressly requested in the online scholarship application.

Female students with disabilities enrolled in S.T.E.M. (Science, Technology, Engineering, and Mathematics) courses and male and female students with disabilities concurrently enrolled in two courses of study for academic year 2022/2023 who are scholarship winners shall be granted the scholarship amounts indicated in the tables in this article according to the recognized disability and handicap.

For disabled students with recognised disabilities pursuant to article 3, paragraph 1 of Law no. 104 of 5 February 1992, or with invalidity of 66% or more, scholarship winners who fall under the following cases:

- 1) female students enrolled in S.T.E.M. (Science, Technology, Engineering, and Mathematics) courses
  - 2) female students and students concurrently enrolled in two courses of study for academic year. 2023/2024
  - 3) female students and students participating in the competition as autonomous, according to the provisions of article 7 point 2.2
- shall be granted the scholarship amounts indicated in the tables in this article according to the recognized disability and handicap.

#### **E. STUDENTS ENROLLED IN THE FIRST YEAR: FORFEITURE**

Forfeiture in relation to failure to obtain the merit pursuant to article 20, points A.13 and A.15, shall not apply to students with disabilities who are enrolled in the first conventional year of a three-year course, second-cycle degree or a single-cycle master degree course (or corresponding course).

Students with disabilities shall declare their *status* in the online application in which they have also to attach the corresponding certificate.

The regulations provided in this Announcement shall apply for anything which is not regulated by this article.

#### **ART. 10 STUDENTS WITH CHILDREN**

In order to make it easier for students with cohabitant children born on or after 1 January 2017, the merit-based and financial requirements, as well as the duration of the provision of the scholarship and the place in accommodation, are the same as those set in article 9.

Please note that children under the age of seven must be reported in the family status of the student submitting the application, as stated above.

For the purpose of determining the amount of the scholarship under article 17 point 1 and formulating the rankings, the ISEE of students with minor children living together is recalculated using the formula given in article 9 point C.

Students that live with their children are given the chance to receive the monetary value of the Canteen Service, which must be expressly requested in the online scholarship application, and they are given the chance to benefit from the rent contribution in place of the place in accommodation, in the ways given in Article 18, point 3, below.

Forfeiture in relation to the failure to obtain the merit pursuant to article 20, points A.13 and A.15, do not apply to students with children under the age of seven, as detailed above, who are enrolled in the first conventional year of a three-year degree course, second-cycle degree or a single-cycle master's degree course.

The regulations provided in this Announcement shall apply for anything which is not regulated by this article.

#### **ART. 11 STUDENTS WHO ARE IN PRISON**

The merit-based requirements and the duration of the provision of the scholarship are the same for students who are in prison as those for students set in article 9, while the range of the ISEE and ISPE indicators are those set forth in article 7 for students in general.

When calculating the ISEE and ISPE indicators, the household of reference for students who are in prison is always made up of the student only.

These students are always considered as being on-site.

Forfeiture in relation to the failure to obtain the merit pursuant to article 20, points A.13 and A.15, do not apply to students who are in prison who are enrolled in the first conventional year of a three-year degree course, second-cycle degree or a single-cycle master's degree course.

The regulations provided in this Announcement shall apply for anything which is not regulated by this article.

#### **ART. 11bis STUDENTS ATHLETES**

The merit-based requirements and the duration of the provision of the scholarship are the same for students who are athletes at national level as those for students with disabilities set forth above in article 9, while the range of the ISEE and ISPE indicators are those set forth in article 7 for students in general.

These students must declare their status on the online application in which they have also to attach a specific certification released by the Society and the Federation of the sport done.

Forfeiture in relation to the failure to obtain the merit pursuant to article 20, points A.13 and A.15, do not apply to students who are athletes who are enrolled in the first conventional year



of a three-year degree course, second-cycle degree or a single-cycle master's degree course.

The regulations provided in this Announcement shall apply for anything which is not regulated by this article.

### **ART. 11ter STUDENTS CARE LEAVERS**

Students living outside their family of origin on the basis of a measure of protection by the Judicial Authority, for having been placed in a residential facility for minors or in hetero-family foster care (care leavers) may submit the ISEE 2023 declaration with the household consisting of the student alone.

For this purpose, it is sufficient for the student to declare in the scholarship application his or her status as a care leaver and the data related to the removal measure adopted by the competent Authority during the minor's age. No other documentation attesting to alienation in terms of emotional and/or economic relations from the household of origin is necessary.

For the purpose of determining the scholarship due, the care leaver student will be considered autonomous (see Article 17 points 1.2 and 1.3).

### **ART. 12 INTERNATIONAL MOBILITY GRANTS**

The Agency grants , within the limits of the availability of funds, students satisfying both of the conditions below supplements to the scholarship for participation in international mobility programmes:

- Scholarship holders pursuant to this Announcement;
- Those admitted entry by the University on to EU and non-EU international mobility programmes for the 2023/2024 academic year;

The addition of the scholarship for participation in international mobility programmes is entitled to Lucrezia Borghi, Valentina Gallo and Elena Maestrini, in memory of the three deceased Tuscan female students in 2016 in a car accident in Spain, during an Erasmus stay.

#### **1. Amount of the supplement**

The supplement amount is quantified in a all included monthly benefit equal to 600 euros for the duration of the stay abroad, certified by the University of the course for which the student obtains the scholarship, promoting the mobility international program, regardless of the country of destination.

For periods equal to parts of a month, the amount shall be calculated proportionally to the number days.

A flat refund of round-trip travel expenses will be granted in the amount of 100 euros for mobility programs held in European countries and 300 euros for those held in non-European countries. The refund will be provided if not already provided by the universities.

More than one addition can be made to the scholarship for international mobility purposes but for a maximum period of ten months for each level of study (twenty months for single-cycle master's degree degree course).

The supplement will be granted for the period of study spent in person abroad between:

- 3 October 2023 and 30 September 2024 for holders of the yearly scholarship
- 3 October 2023 and 31 March 2024 for holders of the half-yearly scholarship
- 1 January 2024 and 31 December 2024 for students enrolled in postgraduate or PhD programs

Mobility periods carried out in virtual mode will not be covered by the supplement.

If international mobility period starts before above date the addition amount will be granted only if students won the scholarship for the academic year 2022/2023.

For periods longer than 10 months covered by the addition, if the conditions are met, the correspondent value of the services connected to scholarship could be granted. The amount shall be calculated proportionally to the number.

The amounts paid as a rent contribution (see article 18 point 3) and reimbursement for meals not eaten (see article 17 point 3) will be deducted from the total amount of the integration granted.

For periods of temporary return during the mobility program abroad the value of the free meals taken will be deducted from the total amount of the addition granted and the student assigned to accommodation is guaranteed hospitality only in case of availability of seats at the rate provided for the guest service.

If the mobility programme covers living expenses the integration will be reduced by the values of the free accommodation service and the free canteen service valorized as stated at art. 17.

## **2. Submission of the application for supplement**

### **Application for an advance**

The student may apply for an advance of a quote of the addition through a specific online form, within forty-five days prior to departure, attaching specific documentation proving admission to the mobility program.

The advance request can be submitted from 4 October 2023. In the case of departures before this date, the advance request will be allowed if submitted by October 2023.

In the advance request, the student should indicate the start date of the study abroad period, the duration in months of the mobility program, the type and mode of educational activities abroad, and other information related to the program.

Having verified that the requirements are met, if funds are available, the Agency shall provide students with an advance of €900.00, increased by the flat refund of travel expenses, with appropriate administrative acts approved after the publication of the provisional rankings on a monthly basis.

The advance request can be submitted within 31 May 2024

### **Notice of program termination - application for final payment**

For the purpose of granting the addition, at the end of the mobility program the student must certify with an appropriate online form the successful completion of the program, which will be verified at the University of enrollment.

The final installment of the addition will be disbursed, with a specific administrative act in the following months:

April 2024, June 2024, October 2024, December 2024.

Possible concessions of the final installment may be made later in case of delays in registering exams or internships held abroad or extension of mobility programs.

## **3. Merit requirements**

The allocation of the supplement will take place upon verification of the recognition of at least 6 credits of the exams taken abroad valid for the purpose of obtaining the degree for the course in which the student is enrolled and for which has applied for the scholarship.

Surplus credits (in excess or outside the study programme), i.e. those which are not useful for obtaining the qualification, shall not be considered as valid to grant the addition.

In the case of an internship mobility program, the University must certify the activity carried out abroad to be valid to obtain the qualification for the course of study.

For programs carried out for the preparation of the thesis, a certificate from the supervisor is required.

## **4. Incompatibility and forfeiture**

The addition is not granted if the mobility programme starts after the graduation.

In the event of failure to achieve the educational outcomes stated at point 3 or withdrawal

from the international mobility program, the addition will not be granted and any advance and travel expenses refund awarded will be revoked and the amounts paid will have to be reimbursed.

Please note that failure to collect the grant by 31 December 2025 shall result in the student forfeiting the benefit (see article 20 point A.5).

### **ART. 13 APPLICATION SUBMISSION DEADLINES AND METHODS**

#### **A. DEADLINES FOR SUBMITTING THE APPLICATION**

The scholarship or scholarship and place in accommodation application shall be submitted in the ways and within the deadlines outlined below:

<b>From 14 July 2023 To 13:00 (Italian time) of 6 September 2023</b>	<b>Students enrolled on three-year, second-cycle degree and single- cycle master degree courses</b>
<b>From 25 September 2022 To 13:00 (Italian time) of 15 November 2022</b>	<b>PHD STUDENTS AND STUDENTS ENROLLED ON SPECIALIZATION COURSES</b>

The aforesaid deadlines must be observed by all students, including those who can only enrol for the 2023/2024 academic year after the dates shown, after having passed tests or entrance examinations (students on specialization courses, PhD students, those applying for Announcements with limited places, etc.).

#### **B. APPLICATION SUBMISSION METHODS**

It is compulsory to fill in the application for the scholarship and allocation of the place in accommodation online at <https://portale.dsu.toscana.it>.

It is only possible to access the portal through SPID (Public System of Digital Identity).

Only underage students and foreign students without a valid Italian ID can obtain credentials by carrying out the accreditation procedure in the Registration section of the portal.

At the end of the online data input procedure of filling out the application for benefits, the student will have to confirm the data entered, which will be automatically sent to the Agency.

The Agency must be promptly informed in writing of any event occurring in relation to the scholarship after the application deadline (provision of a scholarship or other financial help, leaving to move to another University, dropping out of studies, failure to enrol, change of residence, etc.). The new information provided will be used by the Agency in order to re-evaluate the student's situation.

The application is deemed valid if sent using the following methods:

##### **B.1 STUDENTS WITH HOUSEHOLD RESIDING IN ITALY AND WITH INCOME AND/OR ASSETS ONLY IN ITALY**

should **send** the online application only

## **B.2 STUDENTS WITH HOUSEHOLD RESIDING ABROAD AND WITH INCOME AND/OR ASSETS ABROAD**

should **send** the online application, **print** the corresponding receipt that will be available in the reserved area and **submit it** using the methods specified below, attaching the documents required as set forth in article 8 and a copy of valid ID document. Documents must be attached to application in original version. If the student need a copy of the documents, the copy has to be supplied at the submission time of application.

**Only those students who are required to submit the documentation as stated at above point B.2 must proceed in one of the ways below:**

### **B.2.1. SENDING BY REGISTERED POST WITH RETURN RECEIPT**

- **FOR STUDENTS ENROLLING AT UNIVERSITIES BASED IN FLORENCE**  
**ARDSU Toscana - Servizio Interventi Monetari**  
**Viale Gramsci, 36 - 50132 FIRENZE**
- **FOR STUDENTS ENROLLING AT UNIVERSITIES BASED IN PISA**  
**ARDSU Toscana - Servizio Interventi Monetari**  
**Piazza Cavalieri, 6 - 56126 PISA**
- **FOR STUDENTS ENROLLING AT UNIVERSITIES BASED IN SIENA**  
**ARDSU Toscana - Servizio Interventi Monetari**  
**Via Paolo Mascagni, 53 - 53100 SIENA**

The outgoing postmark date shall be proof of despatch.

### **B.2.2. SUBMISSION BY CERTIFIED EMAIL**

Submission to the following Certified E-mail Inbox:

**stranieri.dsu@postacert.toscana.it**

The sending must take place through a certified electronic mailbox. Students who make use of this method of presentation are required to subsequent sending by registered mail, according to the provisions of point B.2.1, all the original documentation, anticipated through PEC, within the peremptory deadline 15 November 2023, under penalty exclusion from the competition.

If the student is under the age of eighteen, the receipt of the online application submitted must be signed by the student himself/herself and countersigned by a parent or guardian and a copy of both sides of the student's identity card and that of the person countersigning the application should be attached thereto and must be sent using the methods specified at the point B.2.1 and B.2.2.

## **C. TRANSFER THE APPLICATION FOR SCHOLARSHIP FROM AND TO OTHER AGENCY FOR THE RIGHT TO UNIVERSITY STUDY**

### **C.1 Transfer the application for scholarship from other agency for the right to university study**

Students applying for scholarship in other Region and enrolling in a Tuscany University may request to transfer their application.

To transfer his application, the student must transmit in the manner described in points B.2.1 above or by PEC to the e-mail address dsutoscana@postacert.toscana.it:

- the request for transfer in plain paper;
- duplicate copy of his ID.

In addition, the student must request the Agency for the Right to Study the transmission of the application exclusively by PEC, to the e-mail address dsutoscana@postacert.toscana.it, with the subject "Transfer of scholarship application a.a. 2023/2024" specifying the destination University.

The application could be considered valid if it was sent to the regional agency of origin within the deadline established by that agency and within the deadline stated at point A of this article.

The application for scholarship must be submit within 15 November 2023.

The Agency could ask to students who asking to transfer the application to supply all the information and documentation not present in the original application but mandatory to access to scholarship pursuant to this announcement.

## **C.2 Transfer the application for scholarship from other agency for the right to university study**

Students applying for scholarship in Tuscany that would like to participate to the competition in other Region may ask to transfer the application submit to the Agency. To obtain the transfer the student ask must request it with a specific application. In the application for transfer the student must indicate the email or postal address where the application for scholarship have to be sent.

The Agency is not responsible for any misunderstanding in the transfer due to erroneous communication of the above information.

## **D. APPLICATION ELIGIBILITY REQUIREMENTS**

Students who have not submitted the application as instructed in points A and B above may not obtain the scholarship.

Students who have completed part or all of the online application form by the peremptory deadlines specified in this article but have failed to submit data will not participate in the competition.

Applications of students with a household residing abroad or with income and/or assets abroad who fail to submit the documents stipulated in article 8 by the peremptory deadlines specified in this article shall be declared ineligible.

### **ART. 14**

#### **CRITERIA FOR DETERMINING THE NUMBER OF SCHOLARSHIPS TO BE PROVIDED**

The number of scholarships to be provided in the 2023/2024 academic year depends by the available financial resources obtained by the sum of the regional tax proceeds for the right to university study, the percentage of the state supplementary funding and PNRR funds allocated to Regione Toscana and regional resources of specific allocation for scholarship.

The interventions selected as a result of this announcement may also be financed from the European Social Fund resources of the Tuscany Region's ESF+ PR 2021/2027.

If its budget permits, the Agency may add amounts from the regional funds assigned to it for management expenses or amounts originating from its own tariff income to the aforesaid resources.

A percentage of the above sum is set aside for awarding scholarships to students enrolled on PhDs or specialization courses who are confirming scholarships in the 2022/2023 academic year.

The total amount of resources is distributed when the final rankings referred to in article 16 are approved. The allocation is made, subject to the availability of resources under this article, according to the order in the ranking list; therefore, not all eligible candidates may also be scholarship winners (Art. 15 punto A.3).

In view of the purpose of possible PR ESF+ funding, the allocation of the relevant resources will be made by scrolling in favor of candidates who are eligible non-beneficiaries following the allocation of the Agency's ordinary resources.

## **ART. 15 CRITERIA FOR DRAFTING THE RANKINGS**

### **A. SCHOLARSHIP**

For the purposes of drafting the **rankings**, students who won in the DSU Toscana scholarship announced for the 2022/2023 academic year and who did not forfeit the benefit are considered **scholarship confirmations**.

Students who won in the DSU Toscana scholarship for the 2022/2023 academic year and did not forfeit the benefit and who, having obtained the three-year degree, are also applying for the scholarship for the 2023/2024 academic year as second-cycle degree students, are also considered **scholarship confirmations**.

Each ranking shall be drafted without making any distinction between courses and arranged in ascending order of the ISEE, based on the following priorities and methods:

<b>1. Degree course students eligible for grant of scholarship</b>
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1.1 – **Scholarship confirmation** students

1.2 – All other students

In case of a draw, the scholarship shall be awarded according to the descending order of a ranking score (RS), awarded to each student, which is calculated as a function of the merit obtained.

The RS score is calculated as follows:

$$RS = 1000 * MS \text{ (where MS is the merit score)}$$

MS is calculated as follows:

$$MS = \frac{\text{(Merit value of the student - Minimum merit threshold)}}{\text{(Maximum merit threshold - Minimum merit threshold)}}$$

Conventional year	Type of degree	Maximum threshold	Minimum threshold	Student's merit value
1	Three-year and single-cycle master	Maximum secondary school diploma grade obtainable	Maximum secondary school diploma grade obtainable	Secondary school diploma grade
Subsequent years	All courses	Maximum credits obtainable with reference to the conventional year	Minimum credits required, net of the bonus, with reference to the conventional year	Credits obtained within the deadlines specified in article 5

The scholarship shall be awarded to at least 50% of those eligible among students enrolled on the first year of a three-year degree course, a single-cycle master degree course.

## **2. PhD and specialization course students eligible for the Announcement**

2.1 – **Scholarship confirmation** students (for whom a dedicated reserve fund has been set aside)

2.2 – All other students

These students may obtain the benefits only once they have been awarded to the winning students in the rankings outlined in point 1 to the extent that resources are available, subject to the reservation of funds for students confirming the benefit set forth in article 14.

Within each group, pending students identified in point C, paragraphs 6, 9, 10 and 11 below, shall be listed in the rankings set forth in points 1 and 2 above with a stipulated ISEE value of €25.000,00.

If there is still a draw situation, precedence shall be given to the youngest student.

## **3. Students eligible but not scholarship holders**

Depending on the data declared by the student when filling out the application and subsequently checked, verification of compliance with the requirements and the position in each ranking list, students will be declared grant winners until the available funds are exhausted.

In the event that the available resources do not allow the allocation of the scholarship to all eligible people in the ranking, during the academic year if additional funds are available the Agency will be able to scroll down the rankings and do new scholarship holders.

Eligible non-scholarship students enrolled in PhD or specialization programs will be able to acquire benefits if new funds become available only after the ranking of students enrolled in degree programs has been exhausted.

### **B. PLACE IN ACCOMMODATION**

The criteria for drafting the rankings for the granting of accommodation are listed in article 18.

### **C. STUDENTS LISTED IN THE RANKING WITH PENDING STATUS**

Students may be listed as pending in the ranking for the following reasons:

1. students whose enrolment does not yet appear to have been finalised;
2. students who do not result to have enrolled yet;
3. students pending for merit- and/or financial status- and assets-related reasons;
4. students under points b and d of article 6;
5. students indebted to the Agency, with the exception of those who have asked to pay the repayment of the debt by instalments and have paid at least 2/3 of the instalments regularly until 30/09/2023. In the event that payment by instalments is not respected in the months following the date indicated above, will be applied the provisions of art. 20 point A.4;
6. students whose ISEE Certificate details cannot be found in the INPS database;
7. students whose ISEE Certificate has incorrect values or omissions;
8. students whose ISEE Certificate is not valid for the right to university study, in relation to the student requesting the benefit;
9. students who declare in the DSU the conditions of autonomous student that in fact are not respected;
10. students under point C.1 of article 13 with economic documentation that must be integrated;
11. students who live with their families abroad or with incomes and/or assets abroad that have to integrate documentation as stated at art. 8;

12. students subjected to truthfulness checks on the substitute declarations of economic condition stated in article 21 of this announcement, for which discrepancies/omissions were found and clarifications or additions are pending.

For the scholarship holders who are listed as pending in the rankings for:

- for the reasons set forth in points 1, 2, 3, 5, 6, 7, 8, 9, 10 and 12 the scholarship and the services connected thereto shall only be provided once the students have eliminated the reasons for their status pending;
- for the reasons set forth in point 4, the monetary amount shall only be paid once the students have eliminated the reasons for their status pending; the services shall be awarded in any case, using the methods outlined in article 6;
- for the reasons set forth in point 11 the scholarship and the services connected thereto shall and be provided only after the approval of final rankings and once the students have eliminated the reasons for their status pending.

If students under points 1 and 2 do not believe that the reason for the pending status is their fault (e.g. delay in the enrolment procedure by the University) and where they uphold their right to the scholarship, they may draft an online request to the Agency, asking for the services in connection with the scholarship itself to be provided in advance.

If they do not uphold their right to the benefit, they must vacate any place in accommodation they may be staying in and pay back the Agency for the value of the services benefited from at the charges set forth in article 20, point B).

Any rent contribution shall instead only be paid with respect of the requirements stated below in article 18 point 3, once the reason for the status of pending is no longer valid.

The provisions of article 20, point A.4 shall apply for students in pending status falling under point 5.

## **ART. 16 ANNOUNCEMENT RESULTS AND PUBLICATION OF THE RANKINGS**

The results of the Announcement for the granting of benefits shall be issued to all students concerned through publication of a notice on the [www.dsu.toscana.it](http://www.dsu.toscana.it) website. Personal result can be consulted in the student's reserved area of the DSU website <https://portale.dsu.toscana.it>.

### ***1. Students enrolled on three-year degree courses, second cycle degree and single-cycle master's courses***

**The provisional rankings shall be approved by 2 October 2023**

**The pre-definitive ranking for students enrolled in the three-year degree and single cycle master's degree courses shall be approved by 31 October 2023**

**The final rankings shall be approved by 30 November 2023**

### ***2. Students enrolled on Phd or Specialization courses***

**The provisional rankings shall be approved by 15 December 2023**

**The final rankings shall be approved by 15 January 2024**

### ***3. Application of review***

Any application for review of the result of provisional rankings could be drafted and submitted to the Azienda Regionale per il Diritto allo Studio Universitario (the Agency) using the specific online form available in the student's reserved area by:



**12 October 2023 for students enrolled on three-year degree courses, second cycle degree and single-cycle master's courses**

**27 December 2023 for students enrolled on Phd or Specialization courses.**

Applications for review shall not be taken into consideration if they concern:

- exclusion due to applications submitted after the deadlines;
- failure to award for legitimate reasons;
- reasons not related to the exclusion or pending status

The results of the applications for review shall be communicated through publication of the final rankings.

In any case, no personal notice shall be sent to the student.

## **ART. 17**

### **AMOUNTS OF THE SCHOLARSHIP AND THE SERVICES CONNECTED THERETO**

#### **1. SCHOLARSHIP AMOUNTS**

The scholarship amount varies as shown in the table below and is made up of the monetary amount and the value attributed to the services provided for free.

Table B1

<b>ISEE</b>	<b>On-site students</b>	<b>Commuting students</b>	<b>Off-site students</b>
from € 0 to € 12.500,00	€ 2236 1 free meal a day	€ 3624 1 free meal a day	€ 3056 2 free meals a day and free place in accommodation
from € 12.500,01 to € 16.666,66	€ 1833 1 free meal a day	€ 3040 1 free meal a day	€ 2057 2 free meals a day and free place in accommodation
from € 16.666,67 to € 25.000,00	€ 1650 1 free meal a day	€ 2280 1 free meal a day	€ 1234 2 free meals a day and free place in accommodation

#### 1.1 Female students enrolled in S.T.E.M. courses.

In order to further promote the female gender's access to higher education in science subjects, for female students enrolled in S.T.E.M. (Science, Technology, Engineering and Mathematics) courses, the scholarship amount is increased and determined as table below:

Table B2

<b>ISEE</b>	<b>On-site students</b>	<b>Commuting students</b>	<b>Off-site students</b>
from € 0 to € 16.666,66	€ 2370 1 free meal a day	€ 3818 1 free meal a day	€ 3388 2 free meals a day and free place in accommodation
from € 16.666,67 to € 25.000,00	€ 2133 1 free meal a day	€ 2864 1 free meal a day	€ 2033 2 free meals a day and free place in accommodation

### 1.2 Autonomous students

For students who participate in the competition as autonomous, according to the provisions of article 7 point 2.2, and are awarded scholarships, the scholarship amounts are determined as the table below:

Table B3

<b>ISEE</b>	<b>On-site and Commuting Autonomous students</b>	<b>Off-site Autonomous students</b>
from € 0 to € 12.500,00	€ 6806 1 free meal a day	€ 3056 2 free meals a day and free place in accommodation
from € 12.500,01 to € 16.666,66	€ 5807 1 free meal a day	€ 2057 2 free meals a day and free place in accommodation
from € 16.666,67 to € 25.000,00	€ 4984 1 free meal a day	€ 1234 2 free meals a day and free place in accommodation

### 1.3 Female students enrolled in S.T.E.M. courses and autonomous.

For female students enrolled in S.T.E.M. courses who participate in the competition as autonomous, according to the provisions of article 7 point 2.2, and are awarded scholarships, the scholarship amounts are as shown in the table below:

Table B4

<b>ISEE</b>	<b>On-site and Commuting Autonomous female students</b>	<b>Off-site Autonomous female students</b>
from € 0 to € 16.666,66	€ 7138 1 free meal a day	€ 3388 2 free meals a day and free place in accommodation
from € 16.666,67 to € 25.000,00	€ 5783 1 free meal a day	€ 2033 2 free meals a day and free place in accommodation

### 1.4 Students enrolled simultaneously in two courses of study for the academic year 2023/2024

For students who are simultaneously enrolled in two courses of study for the academic year 2023/2024 and are awarded scholarships, the scholarship amounts are as shown in Table B1 and, in the case of autonomous students in accordance with article 7 point 2.2, in Table B3.

For students who meet the merit requirements set forth in article 5 for both the course for which the scholarship was applied for and the second course of study indicated in the application for the benefit, the amounts of the scholarship are those indicated in Table B2 and, in the case of autonomous students in accordance with article 7 point 2.2, in Table B4. The increment, compared to the amounts in Tables B1 and B3 allocated to the generality of students, will be paid in accordance with the procedures set forth in article 19 following verification of compliance with merit requirements.

The increased scholarship amount will be granted only to those students who confirm the benefit, in continuity for the same level of studies, for the course for which the scholarship was applied for in the previous academic years and meet the merit requirements for both courses of enrollment and in any case until one of the two degrees is obtained. If the scholarship requirements are not met, the increment can no longer be obtained for the level of study for which it was granted in previous academic years.

In the case of concurrent enrollment in a degree program at a foreign university, the recognition of the increment will be subject to the possibility of verifying, through appropriate legalized documentation in the original language and in a sworn translation, the achievement of merit within the limits provided for in article 5.

Students with disabilities, with handicap recognized in accordance with Article 3, Paragraphs 1 and 3 of Law No. 104 of February 5, 1992, or disabilities of not less than 66%, who are scholarship winners and falling under the cases listed in points 1.1, 1.2, 1.3 and 1.4, shall be granted the scholarship amounts specified in article 9.

Holders of the half-yearly scholarship are entitled to a monetary amount equal to 50% of that specified and free use of the canteen and place in accommodation for six months.

The yearly value attributed to the free services is the following:

	<b>On-site students</b>	<b>Commuting students</b>	<b>Off-site students</b>
<b>Canteen</b>	€ 850,00	€ 850,00	€ 1.600,00
<b>Accommodation</b>	Not provided	Not provided	€ 3.000,00

Services shall not be converted into their cash value in any way, except as specified further on in this article and in article 18.

For students who are in prison the yearly value of the free canteen service is not attributed.

Students who obtain the educational qualification during the period in which they are taking advantage of the benefits, without prejudice to the provisions of article 6, shall continue to be entitled to the monetary amount of the scholarship (annual or half-yearly), **they shall forfeit the free services** (canteen and accommodation and any contribution for rent) connected thereto.

These students must therefore inform the Agency that they **have obtained the qualification** within **10 days**.

## **2. REGIONAL TAX FOR THE RIGHT OF UNIVERSITY STUDY – EXEMPTION AND CONCURRENT ENROLLMENT**

Pursuant to Law no. 549 of 28 December 1995, Regional Law no. 4 of 3 January 2005 and Legislative Decree no. 68 of 29 March 2012, students who declare that they are eligible or were scholarship holders for the 2023/2024 academic year are exempt from paying the regional tax due for registration and enrolment, which is fixed at a total of € 140.00

Forfeiture as provided for in article 20, points A.13, A.15 and A.16 of this announcement, do not cause the student concerned to lose his or her right to be exempt from paying the regional tax.

Pursuant to Regional Law no. 4 of 3 January 2005, article 6, paragraph 1, letter c), students enrolled on courses at the Scuola Normale Superiore di Pisa, the Scuola Superiore di Studi Universitari e di Perfezionamento Sant'Anna di Pisa and the IMT in Lucca, who submit scholarship applications pursuant to the procedures outlined and who are in possession of the merit-based requirements and the financial status outlined in this Announcement to benefit from the scholarship, are exempt from paying the regional tax for the right to university study. Students concurrently enrolled in two different courses of study (L. 33/2022) at Tuscan universities are required to pay the DSU tax to the Tuscany Region only once for the corresponding academic year.

### 3. CANTEEN SERVICE

In the time periods given below and during opening hours, scholarship holders are entitled to one free meal per day at the University Canteens or the restaurants partnered with the Agency, in the case of on-site or commuting students, and two free meals per day in the case of off-site students:

	Start	End
annual scholarship winners	03/10/2023	30/09/2024
half-yearly scholarship winners	03/10/2023	31/03/2024
PhD students and specialization course students	01/01/2024	31/12/2024

For half-yearly scholarship winners who have obtained a further semester for free for enrolment in the training paths referred to in Ministerial Decree n. 616 of 10 August 2017, in the level of studies to which they are enrolled in the academic year 2020/2021, the period of the free canteen service ends on 30 September 2024 except to the provisions of art. 4 point 3 for students who obtain the final title of the course attended.

The number of free meals per day is subject to change should the student cease to qualify as being off-site.

There shall be no reimbursement for meals not eaten, unless as a result of the circumstances given below:

- a) students scholarship winners with disabilities identified in article 9;
- b) students scholarship winners living with their children under the age of seven identified in article 10;
- c) students scholarship winners taking part in international mobility programmes, for periods longer than 10 months covered by the addition as stated at article 12;
- d) students scholarship winners doing curricular internships or attending a study course whose main site is in a Municipality where there are not restaurants providing the Canteen Service or in a place outside the Municipality e far from restaurants providing the Canteen Service more than 2 Km and where there is not bus or train services. In case of internships only the periods of internships carried out in presence will be reimbursed.

Students under points a) and b) have to request the cash value of the service in the online application. This will be granted quarterly as a deferred payment within 30 days of the end of the quarter, net of any meals eaten during the time period of reference.

Subject to a duly substantiated application, the students under points c) and d) will be reimbursed an amount based on the daily value of the Canteen Service rounded to the nearest whole number, net of any meals eaten in the time period of reference.

There is no monetization of canteen service for students enrolled in telematics universities and students enrolled in courses that are conducted primarily by e-learning.

In case of failure to collect the reimbursement of the value of the Canteen Service by 31 December 2025, the forfeiture outlined in article 20, point A.5 shall apply.

### 4. ACCOMMODATION SERVICE

**Off-site** scholarship holders applying for granting of the place in accommodation under this Announcement are named as winners regardless of how many places there are to win, unless they fall within the grounds for forfeiture provided for in article 20.

These students will benefit from the place in accommodation free of charge in the housing facilities available to the Agency.

No sum shall be paid for total or partial failure to benefit from the Accommodation Services, even during periods of closure of the University Halls of Residence, unless this is due to a lack of available places (see article 18, point 3) or as a result of the circumstances given below:

- a) students with disabilities identified in article 9;
- b) students with cohabitant children under the age of 18 identified in article 10;
- c) married students cohabitant with their spouse; students in civil union or de facto coexistence of Law 20 May 2016, n. 76 are equivalent to married students;
- d) students taking part in international mobility programmes, for periods longer than 10 months covered by the addition as stated at article 12;
- e) students who carry out curricular internships that effectively prevent the use of the service and not carried out in the Municipality of residence or neighboring according to article 2 point B for the periods of internships carried out in presence;
- f) students attending a study course whose main site is in a Municipality where the Agency has no housing facilities.

**Subject to application**, students under points a), b), c) and f) may benefit , upon request, from rent contribution in place of a place in accommodation, in accordance with the conditions and in the manner stipulated in article 18, point 3.

Subject to a duly substantiated application, students under points d) and e) shall be reimbursed an amount based on the value per day of the Accommodation Service, rounded to the nearest whole number.

Article 18 below provides the details and methods for granting of the place in accommodation and payment of the rent contribution.

## 5. ELIGIBLE STUDENTS WHO ARE NOT SCHOLARSHIP HOLDERS

Students eligible but not scholarship holders for 2023/2024 academic year due to the lack of funds obtain the exemption from paying the regional tax due for registration and enrolment as stated at previous point 2 and are allowed to benefit the services connected with the scholarship in the following ways:

- canteen service free of charge: the benefit shall last for the duration specified in point 3 above. The number of meals which can be consumed as such per day is set at 1 meal for on-site or commuting students and 2 meals for off-site students. No refund will be granted for meals not eaten;
- accommodation service (only if available): the benefit shall be granted in accordance with the provisions of article 18 below at monthly fee of € 250,00.

### **ART. 18 ACCOMMODATION SERVICE**

As well as meeting the general, financial and merit-based requirements under this Announcement, it is necessary to be an **off-site student** to apply for the granting of a place in accommodation (see article 2, point B).

At the date of publication of this announcement, the Agency puts up for competition the number of accommodation places indicated below in the residential structures at its disposal:

- in **FLORENCE**: 1274
- in **PISA**: 1533; 25 of which in Carrara (awarded on a priority basis to students of the Accademia di Belle Arti)
- in **SIENA**: 1000, 25 of which in Arezzo

These figures are subject to change.

The places in accommodation are allocated to winners of this Announcement subject to the availability of said places.

Should the number of winners of the Announcement exceed the number of places available in accommodation, then those entitled may benefit from a rent contribution in place of the place in accommodation (see point 3 of this article).

Students eligible but not scholarship holders will be collocated in the ranking for place in accommodation in the manner specified at point 2.1 below. Students eligible who will be granted the scholarship because of new funds available as stated at article 15 point A.3 will be call for the allocation of the accommodation only when the call of the students winners of the scholarship in the final ranking is completed. For these students the accommodation service will be free of charge from the date of the administrative act that grants the scholarship. No refund will be granted for the previous period.

## **1. DURATION OF THE ALLOCATION OF A PLACE IN ACCOMMODATION**

The place in accommodation is allocated to winning students for the time periods indicated below, usually excluding the month of August and any closure periods for the Christmas holidays as established by the Agency for the various sites:

- annual scholarship winners: from 03.10.2023 to 30.09.2024, **free of charge**;
- half-yearly scholarship winners:
  - from 03.10.2023 to 31.03.2024, **free of charge**;
  - from 01.04.2024 to 30.09.2024, **against payment** (€ 250.00 per month);

PhD students or students on specialization courses: from 01.01.2024 to 31.12.2024, **free of charge**.

For half-yearly scholarship winners who have obtained a further semester for free for enrolment in the training paths referred to in Ministerial Decree n. 616 of 10 August 2017, the place in accommodation is free of charge until 30 September 2024 except to the provisions of art. 4 point 3 for students who obtain the final title of the course attended.

During periods of closure, the residence service facilities are available to the Agency for its institutional purposes.

Without prejudice to the established deadlines, places may be allocated from dates subsequent to those specified above.

Should the student cease to qualify as off-site during the period of allocation of his or her place in accommodation (or rent contribution), then he or she shall inform the Agency of this immediately, in writing, and shall vacate said place. For students benefiting from rent contribution, the same shall discontinue starting from the date on which the aforesaid capacity is lost.

The Agency may consider any applications received from housing students to stay in the residential structures during the periods of closure in cases of adequately documented necessity. The applications will be accepted where there is availability, and the bed could be granted may even be in a different residence to the one where the student usually lives. If the accepted applications will be more than the number of available places, the accommodation will be granted in first-come first-served order.

Students can stay free of charge during the periods of closure, subject to the payment of a penalty for those who apply to stay but then do not stay for whole period. The penalty applied to students who do not use the granted place will be €80.00 for the winter closed period and €250.00 for the summer closed period.

## **2. CRITERIA FOR THE GRANTING OF THE PLACE IN ACCOMMODATION**

### **2.1 Drafting of the rankings**

For the purposes of drafting the rankings, **students confirming accommodation** are understood as students who won a place in accommodation in the 2022/2023 academic year and who, for the same academic year, were actually allocated a place by the Agency and:

- did not forfeit the benefit;
- forfeited because they attained a three-year degree or second-cycle degree;

These provisions also apply to students who actually obtained a place at one of the sites of the Agency for the 2022/2023 academic year, even if different from the place in accommodation they will win for the 2023/2024 academic year.

PhD and specialization course students will be listed in separate rankings from the other Announcement participants, as they have a deferred application submission deadline (see article 13).

**A. Students eligible under this Announcement and enrolled on three-year degree courses, second cycle degree and single-cycle master's courses**

The following priority criteria will be used for each site of the Agency when drafting the ranking:

- A.1 Students **confirming accommodation** for 2023/2024 scholarship holders;
- A.2 Students scholarship holders for 2023/2024 who won a place in accommodation for 2022/2023, who were not called for allocation of the place and who have not forfeited the benefit;
- A.3 scholarship holders for 2023/2024 not belonging to groups A.1 and A.2;
- A.4 Eligible students who have not won a scholarship under the 2023/2024 announcement;

Students in groups A.1 and A.4 shall be arranged in ascending order of their ISEE. Students in groups A.2 and A.3 shall be arranged according to the conventional year of enrolment, with priority given to the highest; for the purposes of arranging that group only, the conventional year of those enrolled on second-cycle degree courses is extended by the number of semesters for which the scholarship is granted for the three-year degree. Students will be arranged in ascending order of ISEE within each conventional year. The merit criteria valid for the scholarship ranking shall be used in case of a draw between students within each group.

**B. Students eligible for the Announcement enrolled on PhD and specialization courses**

- B.1 2023/2024 scholarship holders **confirming accommodation**;
- B.2 2023/2024 scholarship holders who won a place in accommodation for 2022/2023 but were not called for the allocation of the place and did not forfeit the benefit;
- B.3 2023/2024 scholarship holders not belonging to groups B.1 and B.2;
- B.4 Eligible students who have not won a scholarship under the 2023/2024 announcement;

Students in each group will be arranged in ascending order of their ISEE.

Within the rankings under points A and B:

- 1) If there is still a draw between students, precedence shall be given to the youngest student;
- 2) Within each group, students with pending status for the reasons outlined in article 15, point C, paragraph 6, 9, 10 and 11, shall be listed in the rankings with the stipulated ISEE value of € 25.000,00.

**2.2 Procedure for allocation of the place in accommodation**

With the exception of students already staying in accommodation, those students who have won a place in accommodation shall be called for the allocation of said place as and when one becomes available, subdivided by gender.

Allocations will be done exclusively through public notices published on the [www.dsu.toscana.it](http://www.dsu.toscana.it) website. The terms of the allocation will be available in the student's reserved area and will be valid for all purposes as notification. No personal communication will be sent to the student.

**First call for new allocations will be done on 3 October 2023.**

Following calls will be done in order to proceed to allocate available places that are created.

**Last call for allocation will be done on 4 September 2024.**

On the basis of available places, for each site of the Agency first 150 students enrolled on the first year of three-year degree courses, second cycle degree and single-cycle master's courses, who are winners of the place in accommodation, will be called with priority according to the position in the ranking assigned as stated at point A of this article. Students will be choose according to this partition:

- 100 students from EU countries;
- 50 students from non-EU countries.

The seats will be assigned according to the following priorities:

- a - to students with a disability of not less than 66% or with recognition of disability pursuant to Paragraph 3 of Article 3 of Law 104/92;
- b - to students selected according to the subdivision specified above;
- c - to students enrolled in degree programs, following the order of the ranking list;
- d - to students enrolled in specialization and PhD courses, following the order of the ranking list.

During the academic year it could happen that some allocations of places in accommodation will be done with different order compared to the ranking due to imbalance between gender. In that case for allocation of places the Agency may take into account the availability given by the students in the application for scholarship of living with other gender in the apartments.

Students who, for no justified reason, do not step forward within the deadlines specified in the call will be regarded as having forfeited the benefit.

Upon allocation of the place in accommodation in the residences, students shall:

- exhibit a valid identification document and submit a copy of it;
- in the case of foreign students, also submit their residence permit, or, where not in possession of the same, the receipt of the residence permit application and a copy of it;
- pay a non interest-bearing security deposit of €250.00.

Students shall forfeit the benefit of accommodation in cases where:

- they turn down the allocated place in accommodation;
- they do not step forward within the deadlines specified in the notice of call published on website [www.dsu.toscana.it](http://www.dsu.toscana.it) and in their reserved area, except for the acceptance of the application for re-integration specified above.

**2.2.1 - Possibility of postponing the assignment**

At the moment of the call for the allocation of place in accommodation, students who benefit rent contribution (see point 3 of this article) may ask to postpone the allocation for the time needed to terminate the lease contract. This period cannot be more than three months from the call for allocation.

This benefit allows to maintain the right to the place in accommodation and the students who want to obtain it have to submit a copy of the certificate of termination of the lease contract within the end of the public notice for allocation. These students have to undertake to present themselves for the allocation of place in accommodation when they are called for the



second time by the Agency. Meanwhile the student can continue to benefit the rent contribution for maximum three months. If the student will not accept the place in accommodation on second call or he will not present himself for allocation, the student have to reimburse the rent contribution received since the date of first call for allocation and will loose any right to place in accommodation and rent contribution.

Students must reimburse the rent contribution received since the date of call for allocation, if they accept the place in accommodation but they leave it within 30 days or they drop because of failure of use of it.

The benefits as stated in this paragraph will be granted to students who will be called for allocation of place in accommodation within April 2024. Requests for benefit will be accepted also for May and June 2024 but in those cases the allocation can be postponed only for two months for requests of May and one month for requests of June.

For students with half-yearly scholarships the benefits as stated in the paragraph above will be granted to students who will be called for allocation of place in accommodation within December 2023. Requests for benefit will be accepted also for January and February 2024 but in those cases the allocation can be postponed only for two months for requests of January and one month for requests of February.

## **2.2.2 Accommodation charges and relative payment methods**

The monthly charge of €250.00 applies to students with half-yearly scholarships, for the second semester only. It is except for the students under point 3 of article 4 that benefit from the accommodation place free of charge for the second semester. Payment of the aforesaid charge must be made in advance in monthly instalments within the 10th of each month. The student who will be in exceptional situation can request the payment in instalments of minimum 50% of the monthly charge. To obtain this benefit the student have to submit a specific documented application.

When the student leave the place in accommodation, he have to pay all his debts, if present. If the party concerned does not comply with the provisions, he or she shall be declared as forfeiting the benefit, subject to formal notice, starting from the first month of non-payment (see article 20, point A.6).

## **3. RENT CONTRIBUTION**

### **3.1 Conferring criteria**

Scholarship holders and students winning places in accommodation shall benefit from the place in the housing facilities of the Agency free of charge; if no places are available in these facilities, they shall benefit from payment in place of this (rent contribution) the yearly amount of € 3.000,00 for annual scholarship winners and for the students under point 3 of article 4 and € 1.500,00 for half-yearly scholarship winners. The rent contribution shall be calculated on a pro rata basis with relation to the overall granting period (point 1 of this article) and it is granted up to the date of convocation for the allocation of the accommodation but the provisions of points 2.2.1 and 3.4 of this article may be applied.

Rent contribution, the sum of which is calculated based on the value per day of the Accommodation Service, rounded to the nearest whole number, shall be granted quarterly through deferred payment within 30 days of the end of the reference quarter.

For eligible students who are not scholarship holders that will be nominated winners of scholarship on the basis of the reach of new funds, as stated at art. 15 punto A.3, the rent contribution will be granted from the date of the administrative act granting the scholarship.

Students who are winners of the place in accommodation and are called for the allocation, that will not accept the place or will not respond to the call, will not can receive the rent contribution for 2024/2025 academic year.

### 3.2 General requirements

The benefit shall only be granted for periods for which a valid lease contract has been exhibited. The students who will be admitted entry by the University on to international mobility programmes, as stated in article 12, can continue to receive rent contribution for all period of abroad study also in case of termination or end of validity of the lease contract. This is not applicable if the mobility programme covers living expenses.

The lease contract must be registered, as stated in Law no. 431/1998 "Discipline of the leases and the release of real estate used for housing purposes" for the duration of at least 6 months for accommodation located in the Municipality where the main site of the attended study course is located, or in surrounding Municipalities (as listed in article 2, point b).

The rent contract must be in one of the following types:

- contract concluded with the applicant student;
- contract concluded with one of family members of the applicant student (parent, sibling or spouse);
- contract concluded by others with deed for the assignment to the applicant student, duly signed by the parties and registered;
- contract concluded with another student, in which the applicant student's own name is mentioned as an individual appointed to live in the housing unit and to pay their share of the agreed rent.

The Agency accepts only on exception:

- contract drawn up with a Religious Body, which does not have to register the contract, for the duration of at least 6 months. The contract shall in any case contain the clauses governing hospitality and it shall be signed by the parties. In this case the applicant student must supply the receipts of the monthly fee paid.

### 3.3 Application for rent contribution

The application for rent contribution must be submitted with a specific online application form where the student must attach a copy of valid lease contract and the receipt of the registration of the contract since **2 November 2023** till **15 December 2023 (before 13:00 Italian time)**.

Students enrolled on PhD and specialization courses may submit the application for rent contribution since **20 December 2023** till **31 January 2024 (before 13:00 Italian time)**.

### 3.4 Specific cases

Students below listed may benefit, **subject to application**, to the rent contribution instead of the place in accommodation:

- a) students with disabilities identified in article 9;
- b) students with cohabiting children under the age of seven identified in article 10;
- c) students who are married or in a civil union or de facto cohabitation referred to in Law No. 76 of May 20, 2016 cohabiting with their spouse;
- d) students attending a study course whose main site is in a Municipality where the Agency has no housing facilities.

In case of call for allocation, the aforementioned students must choose for the rent contribution by the expiry date of the convocation, on penalty of the forfeiture of the benefit from that date.

### 3.5 Forfeiture

In case of failure to collect the rent contribution by 31 December 2025, the forfeiture outlined in Article 20, point A.5 shall apply.

## 4. EXTRAORDINARY INTEGRATION OF RENT CONTRIBUTION

The rent contribution granted as stated at point 3 of this article shall be integrated, on the basis of available funds, with a extraordinary additional monetary supplement up to a

maximum value of € 100.00 per month based on the number of months of rent contribution granted. The supplement will be assigned with a specific administrative act approved in November 2024.

## **ART. 19 SCHOLARSHIP PAYMENT PROCEDURE**

Entitled students shall be paid the monetary share of the scholarship in the following way:

### **1. Students enrolled on the 1st year of a three-year, second-cycle degree and single-cycle master degree**

- 50% of the sum payable to them:
  - o by December 2023;
- the remaining 50% shall only be paid to students obtaining the merit requirements outlined in article 5, point 1 by 10 August 2024 at the latest; students identified in articles 9, 10, 11 and 11bis do not need to meet these requirements.

Students enrolled in three-year or single-cycle master degree declared scholarship winners in the pre-definitive ranking approved by 31 October 2023 will be advanced 20% of the amount due by 10 November 2023, and 30% will be disbursed by December 2023.

For the payment of the balance, the Agency will verify the achievement of the merit requirement through the official acquisition of the registered credits valid for the course of study to which the students are enrolled in the academic year 2023/2024.

The table below shows the balance payment due dates, established in relation to the date of achievement of the merit requirement stated at art. 5 point 1:

<b>Achievement of the merit requirement</b>	<b>Balance payment due dates</b>
By 31 May 2024	30 June 2024
By 10 August 2024	31 October 2024

After 30 June 2024, periodic payments of the second installment may be made for students who have reached the merit requirement stated in article 5 point 1 after 31 May 2024 and within 10 August 2024.

Students who do not succeed in obtaining the merit-based requirement stated in article 5 point 1.C within 10 August 2024 shall lose the right to the granting of the scholarship balance, equal to 50% of the total monetary share, and shall forfeit the services connected with scholarship as of **1 September 2024**.

### **2. Other students**

- 50% of the sum payable (or rather the entire share, where the scholarship is granted for just one semester)
  - o by December 2023;
- the remaining 50% by June 2024.

The first of the aforesaid due dates does not apply to PhD students or students on specialization courses, due to the deferred application submission deadline envisaged for them.

The individual instalments of the scholarship shall be paid by transfer into bank account or a prepaid card with Italian or Sepa IBAN Code registered to scholarship owner student.

Students must submit the IBAN code in the online application form for scholarship and if they haven't IBAN code they must submit it with another specific online form within mandatory deadline 31 December 2025.

Students who will not submit the IBAN code and consequently will not collect the amounts due within above mandatory deadline shall forfeit the benefit.

For students who have not respected the deadlines for the repayment of the sums due following forfeiture of the benefits in the previous academic years, the Agency will proceed to balance the debt situation with the sums due for the academic year 2023/2024, in application of this announcement.

## **ART. 20 CAUSE FOR FORFEITURE OF THE SCHOLARSHIP**

### **A. CAUSE FOR FORFEITURE**

#### **Entitlement to the scholarship and the services connected thereto shall be lost:**

A.1 if overlapping with other provisions attributed for whatever reason (allowances, scholarships, including for PhD courses, specialist training contract, free or partially free places, housing services, etc.) other than those granted by the Agency, as well as those granted by the Agency which have been expressly proclaimed as being inconsistent with this scholarship; in the event of concurrence, the student may opt to enjoy one benefit over the other.

Exception is made:

- for scholarships granted by Italian or foreign institutions to add time abroad to training activity or research activity of fellows;
- for other individual measures, including money-based, sponsored by Regione Toscana in the sectors of its institutional competence, unless expressly proclaimed as being inconsistent with this scholarship;
- for any grants awarded by the University to honour students and to encourage them to enrol on given study courses;
- for any grants awarded by other Institution for sustain the costs of accommodation. In this case off-site students cannot obtain the place in accommodation and the rent contribution;

A.2 if during checks it is noted that the details declared conflict with those verified, leading to a failure to meet the general, merit-based and financial requirements which allow access to the benefits;

A.3 if students are excluded from the University by the Academic Authorities and for the entire duration of the exclusion period;

A.4 if students find themselves in situations of debt with respect to the Agency and do not regularize their position within the sixty days following the approval date of the final rankings (see article 15, point C.5);

#### **Entitlement to collect the sums issued in their favour shall also be forfeited if:**

A.5 if students do not collect the sums issued in their favour by 31 December 2025 (see article 17 point 3, article 18 point 3 and article 19);

#### **Entitlement to benefit from the place in accommodation shall also be forfeited if:**

A.6 students fail to pay the accommodation charge (see article 18, point 2.2.2);

A.7 students carry out an activity which prevents attendance (part-time activity as identified in article 11 of Legislative Decree of 29 March 2012 is not grounds for inconsistency);

A.8 students perform military service or voluntary civil service with the right to accommodation or conversion into the cash amount of the same;

- A.9 students cease to qualify as off-site;
- A.10 students drop out, leave to move to another university or discontinue their studies pursuant to article 8, paragraphs 4 and 5 of the Decree of the President of the Council of Ministers of 9 April 2001;
- A.11 students attain the final qualification of the study course for which they obtained the benefit, without prejudice to the provisions of article 6 for students who, having attained the three-year degree, enrol or intend to enrol on a second-cycle degree;
- A.12 students have their benefit suspended following disciplinary proceedings resulting from breach of the Accommodation Regulations or serious misconduct.

**Entitlement to the second instalment and the benefits connected to the scholarship shall be forfeited:**

- A.13 if students enrolled on the first conventional year of a three-year degree, second-cycle degree and single-cycle master degree courses for the 2023/2024 academic year do not succeed in obtaining the merit-based requirements outlined in point 1.C of article 5. Failure to obtain this merit shall lead to loss of the right to the granting of the scholarship balance, equal to 50% of the total monetary share, and the services connected with this scholarship shall be forfeited as of **1 September 2024**. This rule does not apply to students with disabilities or students with children under the age of seven or students in prison or students athletes identified in articles 9, 10, 11 and 11bis above.

The Residence Service of the referring site will notify students who have forfeited their place of accommodation of their compulsory release of their assigned place no later than September 10, 2024.

In case of release after this date, violators will be charged a fee of €26.00 for each day of unauthorized stay.

**Entitlement to the canteen service shall be forfeited:**

- A.14 if the student obtains the final title of the course of study for which he obtained the benefit without prejudice to what established in art. 6 for students who, after obtaining a three-year degree, enroll or intend to enroll in the master's degree;

**The scholarship also forfeits:**

- A.15 for students enrolled on the first conventional year of a three-year degree, second-cycle degree and single-cycle master degree in the 2023/2024 academic year who do not meet the merit-based requirements outlined in point 1.D of article 5 by 30 November 2024. Forfeiture pursuant to this point does not apply to students with disabilities, students with children under the age of seven or students in prison or students athletes identified in articles 9, 10, 11 and 11bis above.
- A.16 for students who leave to move to another University or drop out of their studies by 30 June 2024, regardless of how many credits they obtained up to that date.  
Exception is made for students who move to another University in Tuscany, who continue to be entitled to:
  - the monetary share of the scholarship;
  - free use of the Canteen Service, to the extent envisaged with regard to the status of on-site, off-site or commuting, assessed with reference to the Municipality which is the main site of the course for which they are newly registered;
  - allocation of the place in accommodation, if available in the housing facilities in the site of the Agency competent for the new University, provided students keep the status of off-site with respect to the Municipality which is the main site of the course for which they are newly registered. The place in accommodation shall be allocated based on the position that the student would have held in the accommodation ranking of the new site. If no places are available, the student may benefit from rent contribution if requested (see article 18).

A.17 for students who, for a variety of reasons, lose the right to the scholarship granted to them or who never held one.

## **B. REIMBURSEMENT OF THE BENEFITS ENJOYED IN CASE OF FORFEITURE**

In case of forfeiture for the reasons stated in points A.15 and A.16, students shall only reimburse what they collected as the monetary share of the scholarship.

In case of forfeiture for the reasons stated in points A.1, A.2, A.3, A.4 and A.17, students shall reimburse the amount collected as the monetary share of the scholarship and any integration, as well as rent contribution, as well as the monetary value of the services benefited from, without prejudice to the imposition of any penalties outlined in article 21 below.

The monetary value of the service enjoyed is calculated as shown below:

**accommodation:** the value per day of the accommodation service rounded to the nearest whole number (€3.000/365) shall be applied for each day of allocation;

**canteen:** the amount corresponding to the tariffs applied to students in general shall be used for each meal consumed.

The reference time for calculation of the value of the accommodation service for which reimbursement will be requested is specified with the notice of forfeiture.

Any period of stay subsequent to this shall be paid by the student as established and instructed by the Residence Service. Based on the abovementioned amounts up until the tenth day of the notice of forfeiture, after which period, defaulting parties shall be asked to pay a charge of 26,00 euros for each day of unauthorised stay.

## **ART. 21**

### **CHECKS PERFORMED ON THE TRUTHFULNESS OF THE DECLARATIONS PRODUCED**

The Agency performs checks to ascertain the truthfulness of the replacement declarations produced by students under:

- article 4, paragraph 10 of the Decree of the President of the Council of Ministers of 9 April 2001;
- article 10 of Legislative Decree no. 68 of 29 March 2012;
- articles 43 and 71 of Presidential Decree no. 445 of 28 December 2000;
- the "Regulations on the checks of substitute statements under Presidential Decree 445/2000 and for the recovery of debts owed by the Agency to students", approved by the Board of Directors of the Agency with Resolution no. 34 of 13/07/2022;
- the "Disciplinary rules for the application of administrative penalties provided for in the Agency's regulations for carrying out checks on substitute statements", approved with order no. 78 by the Director on 18 July 2022.

To this end, the Agency:

- checks with the Universities, Schools and Institutes that the general and merit-based requirements have actually been met;
- ascertains the truthfulness of the DSU and corresponding ISEE Certificates present in the INPS database:
  - by checking the financial and assets-related details through consultation of the Italian Revenue Agency database;
  - by requesting other public bodies involved for written confirmation of what the student has declared;
  - by asking the student for documentation proving the information declared, where necessary or to expedite the checking procedure times;
- asks European Union students with income abroad for documentation proving the information declared.

**The checks to ascertain the truthfulness of any merit-based requirements met are performed on all eligible students under the Announcement, whereas checks on the financial status are performed on a significant sample of students who are winners of the scholarship under the Announcement who have submitted a replacement declaration.**

The sample of students whose financial status will be verified is identified by means of a specific deed. Notification of the initiation of verification proceedings, and of their conclusion, shall be provided through publication of a dedicated notice on the [www.dsu.toscana.it](http://www.dsu.toscana.it) website. A specific personal information will be communicated in the reserved area to all those students constituting the sample.

The merit-based requirements are verified by 30 June of the year subsequent to the one in which the final rankings are published; if any cases are found to require further investigation or documentation, the students involved shall be informed within the aforesaid term.

In cases where the information declared does not match that verified, with respect to the financial and assets status, resulting in forfeiture of or reduction to the benefit, the following penalties are imposed, established by the "Disciplinary rules for the application of administrative penalties provided for in the Agency's regulations for carrying out checks on substitute statements", approved with order no. 78 by the Director on 18 July 2022:

- In cases of discrepancy between the declared income for fiscal purposes or other ISEE items, including assets-related, noted on the tax register and the information provided on the DSU, resulting in forfeiture of the benefit, the penalty set forth in article 38, third paragraph of Law no. 122 of 2010 and following amendments and additions shall be applied, as expressed below:

Table 1 – Scholarship forfeiture for generality students

<b>Outcome of the verification</b>	<b>Type of student</b>	<b>Amount of the penalty</b>	
<b>LOSS OF THE SCHOLARSHIP</b>	<b>ON-SITE STUDENT</b>	1° group (0/12.500,00)	€ 1.870,00
		2° group (12.500,01/16.666,66)	€ 1.800,00
		3° group (16.666,67/25.000,00)	€ 1.750,00
	<b>COMMUTING STUDENT</b>	1° group (0/12.500,00)	€ 2.600,00
		2° group (12.500,01/16.666,66)	€ 2.390,00
		3° group (16.666,67/25.000,00)	€ 2.180,00
	<b>OFF-SITE STUDENT WITHOUT APPLICATION OR ALLOCATION OF ACCOMMODATION OR RENT CONTRIBUTION</b>	1° group (0/12.500,00)	€ 2.800,00
		2° group (12.500,01/16.666,66)	€ 2.480,00
		3° group (16.666,67/25.000,00)	€ 2.250,00
	<b>OFF-SITE STUDENT WITH APPLICATION OR ALLOCATION OF ACCOMMODATION OR RENT CONTRIBUTION</b>	1° group (0/12.500,00)	€ 4.800,00
		2° group (12.500,01/16.666,66)	€ 4.500,00
		3° group (16.666,67/25.000,00)	€ 4.200,00

Table 2 – Scholarship forfeiture for female students enrolled in S.T.E.M. courses and students enrolled simultaneously in two courses who meet the merit requirements of the scholarship announcement for both courses

<b>Outcome of the verification</b>	<b>Type of student</b>	<b>Amount of the penalty</b>	
<b>LOSS OF THE SCHOLARSHIP</b>	<b>ON-SITE STUDENT</b>	1° group (0/16.666,6)	€ 1.900,00
		2° group (16.666,67/25.000,00)	€ 1.850,00
	<b>COMMUTING STUDENT</b>	1° group (0/16.666,6)	€ 2.650,00
		2° group (16.666,67/25.000,00)	€ 2.300,00
	<b>OFF-SITE STUDENT WITHOUT APPLICATION OR</b>	1° group (0/16.666,6)	€ 2.900,00
		2° group (16.666,67/25.000,00)	€ 2.550,00

	<b>ALLOCATION OF ACCOMMODATION OR RENT CONTRIBUTION</b>		
	<b>OFF-SITE STUDENT WITH APPLICATION OR ALLOCATION OF ACCOMMODATION OR RENT CONTRIBUTION</b>	1° group (0/16.666,6)	€ 4.900,00
		2° group (16.666,67/25.000,00)	€ 4.600,00

Table 3 – Scholarship forfeiture for autonomous students

<b>Outcome of the verification</b>	<b>Type of student</b>	<b>Amount of the penalty</b>	
<b>LOSS OF THE SCHOLARSHIP</b>	<b>ON-SITE STUDENT</b>	1° group (0/12.500,00)	€ 4.800,00
		2° group (12.500,01/16.666,66)	€ 4.500,00
		3° group (16.666,67/25.000,00)	€ 4.200,00
	<b>COMMUTING STUDENT</b>	1° group (0/12.500,00)	€ 4.800,00
		2° group (12.500,01/16.666,66)	€ 4.500,00
		3° group (16.666,67/25.000,00)	€ 4.200,00
	<b>OFF-SITE STUDENT WITHOUT APPLICATION OR ALLOCATION OF ACCOMMODATION OR RENT CONTRIBUTION</b>	1° group (0/12.500,00)	€ 2.800,00
		2° group (12.500,01/16.666,66)	€ 2.480,00
		3° group (16.666,67/25.000,00)	€ 2.250,00
	<b>OFF-SITE STUDENT WITH APPLICATION OR ALLOCATION OF ACCOMMODATION OR RENT CONTRIBUTION</b>	1° group (0/12.500,00)	€ 4.800,00
		2° group (12.500,01/16.666,66)	€ 4.500,00
		3° group (16.666,67/25.000,00)	€ 4.200,00

Table 4 – Scholarship forfeiture for autonomous female students enrolled in S.T.E.M. courses and autonomous students enrolled simultaneously in two courses who meet the merit requirements of the scholarship announcement for both courses

<b>Outcome of the verification</b>	<b>Type of student</b>	<b>Amount of the penalty</b>	
<b>LOSS OF THE SCHOLARSHIP</b>	<b>ON-SITE STUDENT</b>	1° group (0/16.666,6)	€ 5.000,00
		2° group (16.666,67/25.000,00)	€ 4.950,00
	<b>COMMUTING STUDENT</b>	1° group (0/16.666,6)	€ 5.000,00
		2° group (16.666,67/25.000,00)	€ 4.950,00
	<b>OFF-SITE STUDENT WITHOUT APPLICATION OR ALLOCATION OF ACCOMMODATION OR RENT CONTRIBUTION</b>	1° group (0/16.666,6)	€ 2.900,00
		2° group (16.666,67/25.000,00)	€ 2.550,00
	<b>OFF-SITE STUDENT WITH APPLICATION OR ALLOCATION OF ACCOMMODATION OR RENT CONTRIBUTION</b>	1° group (0/16.666,6)	€ 5.000,00
		2° group (16.666,67/25.000,00)	€ 4.950,00

For the purposes to strengthen the checks to ascertain the truthfulness of the replacement declarations and guarantee the efficacy of the actions to the right of university study, the Agency has activated a partnership with Regional Command of Guardia di Finanza.

#### **ART. 22**

#### **INFORMATION PURSUANT TO CHAPTER III OF REGULATION (EU) 27 APRIL 2016, N. 679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL (GDPR)**

Pursuant to Articles 13 and 14 of the EU Regulation 2016/679 (hereinafter "GDPR 2016/679"), laying down provisions for the protection of persons and other subjects with regard to the processing of personal data, we wish to inform you that the data you provide, relating to your



participation in this Announcement, will be processed in compliance with the above-mentioned legislation and the confidentiality obligations to which the undersigned Agency is bound.

### **Identity and contact details of the Data Controller**

The Data Controller is the Azienda Regionale per il Diritto allo Studio Universitario with headquarters in Viale Antonio Gramsci 36 - 50132 Florence contactable by pec dsutoscana@postacert.toscana.it or email protocollo@dsu.toscana.it.

### **Contact details of the Data Protection Officer**

The Data Protection Officer is Findata s.r.l. who can be contacted at the email address dpo@dsu.toscana.it.

### **Legal basis and purpose of data processing**

The processing of your personal data finds its legal basis in the following articles of the GDPR:

- Art.6 paragraph1 letter b) - Performance of a contract
- Art.6 paragraph1 letter c) - Fulfillment of legal obligation
- Art.6 paragraph1 letter e) - Public interest
- Art.6 paragraph1 letter d) - Social protection obligation/rights

### **Data and/or categories of personal data processed**

The personal data requested in the application for scholarship and accommodation place (as well as those contained in any documentation attached to the application), will be processed for the performance of obligations arising from your participation in the competition and the management of related activities.

Data processing carried out by ARDSU in manual form and with computer tools, consists of acquisition, recording, storage of different types of data. Specifically: Personal Data, Contact Data, Health Data, Judicial Data, Economic and Patrimonial Data, School and University Career Data and Special Status Data.

### **To Whom We Disclose Your Personal Data.**

Your personal data will be communicated to ARDSU staff (and any collaborators) specifically appointed "Authorized Data Processors", to other entities, and to external Data Processors on behalf of ARDSU. In addition, your personal data contained in the application and/or competition results may be disclosed to other entities acting as independent data controllers.

### **Transfer of personal data to third countries or international organizations**

There are no plans to transfer your data outside the EU. Should the need arise to transfer data to third countries and/or international organizations, The Controller will ensure compliance with all necessary safeguards for the proper processing of your personal data in accordance with the provisions of CHAPTER V of the GDPR.

### **Personal data retention period**

Your personal data contained in our files will be kept in its entirety and in a form that allows identification for 10 years starting from the end of your benefit entitlement.

Thereafter, based on the principle of minimization, only the essential data in the settled rankings will be kept permanently - for historical and statistical reasons.

Please refer to the Agency's "Selection and Discard Plan," published in the Transparent Administration section of the institutional website <https://www.dsu.toscana.it/web/ardsu/-/atti-amministrativi-generalii>, for the retention time of the applications you submitted.

### **Rights of the data subject**

The rights provided in Articles 15 et seq. of EU Regulation 2016/679 are guaranteed.

It is possible to exercise your rights by contacting the Data Controller at PEC dsutoscana@postacert.toscana.it or email protocollo@dsu.toscana.it.

Alternatively, the request can be sent to the Data Protection Officer (DPO) at the email address dpo@dsu.toscana.it.

The request can be exercised by using the form with attached a valid identity document published at the following link <https://www.dsu.toscana.it/privacy>.

### **Obligation of disclosure of personal data**

The communication of personal data is mandatory in order to compete for the allocation of the benefits you have requested. It goes without saying that failure to disclose means that the Company will not be able to admit you to the competition for the award of cash and/or service benefits (as well as to the award of cash and/or service benefits when there is no ranking list).

Please also note that you can see the extended privacy policy at the following link: <https://www.dsu.toscana.it/web/ardsu/-/informativa-estesa-benefici>

## **ART. 23 REFERENCE LEGISLATION**

Appeals against this measure may be lodged with the Regional Administrative Court of Tuscany within 60 days or, alternatively, an extraordinary appeal to the Head of State within 120 days, both starting from the date of publication on the Agency's online notice board.

For anything not provided for in the above articles, reference should be made to current applicable legislation and regulations, as well as to the document setting out the "Guidelines to the DSU Toscana Agency for the allocation of benefits and services to university students – academic year 2023/24" approved by the Regional Council of Tuscany with Resolution no. 806 of 12 July 2023.

## **ART. 24 PERSON IN CHARGE OF THE PROCEDURE**

The person in charge of the procedure pursuant to Law 241/90 is Dr. Laura Tanini the Manager of Area Interventi Monetari e Relazioni con il Pubblico.

## **ART. 25 ANNOUNCEMENT INFORMATION**

To receive clarifications on the contents of the announcement that are not answered in the FAQ page: <https://www.dsu.toscana.it/web/ardsu/-/faq-bando-di-concorso-borsa-di-studio-e-posto-alloggio-a.a.-2023/2024> you can contact the Public Relations Service (OPR) in the following ways:

- by e-mail by writing to [urp@dsu.toscana.it](mailto:urp@dsu.toscana.it)
- by booking an appointment by phone or videoconference through the Reservations Portal <https://prenotazioni.dsu.toscana.it>
- by opening a ticket on the Student Portal <https://portale.dsu.toscana.it>
- through the unique number 055 2347200 operating Monday through Thursday from 10:00 a.m. to 1:00 p.m. Tuesday and Thursday afternoon hours are also scheduled from 3:00 to 4:30 p.m.

Florence, 14 July 2023

THE DIRECTOR  
(Dr. Enrico Carpitelli)